**Culture and Health**

**Sport and Physical Activity Development Grant Application Form**

**Please read the Introduction to the Sport and Physical Activity Development Grant Scheme, the relevant Criteria, and the Application Timetable before you complete this form**.

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| **1.** | **Name of Organisation/Individual** |  |  |  |
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| **2.** | **Name (main contact for this application)** |  |  |  |
|  | **Address** |  |  |  |
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|  |  |  |  |  |
|  | Post Code |  |  |  |
|  | **Tel./Fax** |  |  |  |
|  | **E-mail** |  |  |  |
|  | **Position held in Organisation** |  |  |  |
|  | **Payments are made by BACS. Please provide your bank details.** |  |
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|  | **Name of Bank or Building Society** |  |  |  |
|  | **Account Name** |  |  |  |
|  | **Account Number** |  |

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|  | **Sort Code** |  |

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| **3.** | **Aims or purpose of Organisation** (Please include a brief history; number of members/clients and or groups that benefit from your activities, the address where your group/organisation is based or where your activities take place if different from the address in section 2. Please provide a copy of your constitution or set of rules if applying as a group, which should state that your group is open to all) |  |
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|  | Continue on a separate sheet if necessary. |  |
| **4.** | **Full description of project or initiative** (including key dates and milestones. Please ensure details are also provided on the sustainability of your project, as well as any aspects of community involvement) |  |
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|  | Continue on a separate sheet if necessary. |  |
| **5.** | **Details of necessary permissions, consents, and licences sought or received (if applicable). Please include details of Sports Affiliation and/or club membership.** |  |
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| **6.** | **Estimated total cost of project or initiative £** |  |
|  | **Amount of grant aid requested £** |  |
|  | **Who have you approached for funding, and with what success?** |  |
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|  | **What will the grant be put towards?** (Please list items here and include evidence such as quotes. Where possible please seek 3 quotes to find a best value) |  |
| **Supplier** | **Item** | **Cost** |
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| **7.** | **How are you ensuring value for money in the project or initiative?** |  |
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| **8.** | **Which parts of Basildon Borough will your initiative benefit?**(Please tick appropriate boxes) |  |
|  |  |  |  |  |  |  |
|  | Billericay area |  |  | Central Basildon  |  |  |
|  |  |  |  | (Nethermayne/Fryerns) |  |  |
|  | East Basildon |  |  | West Basildon |  |  |
|  | (Pitsea/Vange) |  |  | (Laindon/Langdon Hills/Lee Chapel Nth) |  |  |
|  |  |  |  |  |  |  |
|  | Wickford area |  |  | Other (please state below) |  |  |
|  |  |  |  |  |  |  |
|  | All of Borough |  |  |  |  |  |
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| **9.** | **To enable your application to be assessed, please indicate below which of the priorities of Basildon Borough Council’s Leisure and Cultural Policy your project contributes to the most and why.**(Please tick Leisure and Cultural Policy priority and write reasons below including long term social benefits) |  |
|  | Work with partners to tackle obesity within the borough through leisure and cultural activities with particular focus on the areas with higher instances. |   |
|  | Seek to maximise opportunities for residents to engage in financially accessible leisure and cultural activities. |  |
|  | Work with partners to tackle barriers that prevent regular participation in leisure and cultural activities and to promote activity as an effective preventative measure for various health conditions to influence good health and wellbeing. |  |
|  | Promote initiatives to encourage the least active residents to participate in physical or cultural activities. |  |
|  | Promote and encourage events and activities in our town centres and public realm. |  |
|  | Promote and encourage volunteering opportunities within the borough e.g. “Friends of” groups. |  |
|  | Enable and support culture-led development in our town centres. |  |
|  | Seek opportunities to raise Basildon’s prestige as a cultural centre and to use art and culture to help foster a sense of community identity by supporting staff, residents and partners to utilise expertise and skills available to contribute to Basildon’s cultural and creative future. |  |
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| **10.** | **IMPORTANT** - **Please ensure you have provided the required evidence with your application form, including:*** A copy of your Organisation’s Constitution or set of rules (if applying as a group)

PLEASE DO NOT SEND ORIGINAL DOCUMENTSPlease note that information supplied as part of an application to the Sport and Physical Activity Development Grant will be shared with other council departments and relevant third parties for the assessment of your application and for the prevention and detection of fraud. Information and photographs supplied as part of an application to the Sport and Physical Activity Development Grant may also be used to publicise the grant scheme.I confirm that the information provided in this form is correct and complete to the best of my knowledge and I am aware that if I knowingly provide information that is incomplete or incorrect action may be taken against me, possibly leading to legal action. I have read, understood and accept the conditions of the Sport and Physical Activity Development Grant as detailed in the following documents:* Introduction to the Sport and Physical Activity Development Grant Scheme
* Criteria for Individuals / Criteria for Groups
* Application Timetable
 |  |
|  | Signed: |  | Date: |  |  |
|  |  |
| **11.** | **Where did you hear about this grant?** |  |
| * Local Newspaper (please state)
 | Basildon, Billericay & Wickford CVS (Newsletter, Bulletin, etc.) |
| * Basildon Borough Diary
 | Other Voluntary Group |
|  | * Other Website (please state)
 | Other funder (please state) |  |
| * Basildon Council Website
 | Leaflet, flier or poster |
| * Other (please state)
 |
|  | **Please send your completed application form and the necessary enclosures to:** |  |
|  | **Email** | communitiesteam@basildon.gov.uk  |  |
|  | **Address** | Voluntary Sector Development OfficerBasildon Borough CouncilBasildon CentreSt Martin’s SquareBASILDONEssex SS14 1DL |  |

Basildon Borough Council is committed to promoting equality and welcomes applications from all sectors of the community. Applications will be treated fairly regardless of race, gender, disability, sexual orientation, age, status, religion or belief.

If you would like to find out more about how Basildon Borough Council uses your personal data please go to <http://www.basildon.gov.uk/privacy>