

SHARED OWNERSHIP

TENANT'S APPLICATION TO PURCHASE REMAINING SHARE

1. I/We (full names of tenant/s):.....
.....

2. being tenant/s of (full address):.....
.....
are interested in buying a further share in my/our home and wish to receive details of the sale price and main conditions of sale.

3. Telephone Number:.....

4. I/We wish to claim the following tenancies in connection with the discount which I/we may be entitled:

(Please list all Commission, Development Corporation, Council, other Public Authority and Housing Association tenancies. If you have served in the Regular Armed Forces please show rank, service number and period of enlistment and if possible, attach a photocopy of your Certificate of Service).

ADDRESS OF TENANCY	PERIOD OF TENANCY		NAME OF LANDLORD
	FROM	TO	

(Please state the name in which the tenancy was held if different from that given above)

5. Have you lived at this property continuously since you purchased it? **YES/NO**

6. Have you ever rented this property out since you purchased it? **YES/NO**

7. Have you, or your spouse, previously purchased a property from or with a grant/discount from, a Public Authority or a Housing Association? **YES/NO**

If yes, then please give details below.

ADDRESS OF TENANCY	DATE OF PURCHASE	NAME OF LANDLORD

8. Do you own any other property? **YES/NO**

9. Address of your home prior to this one:-

ADDRESS OF PRIOR HOME

10. Please list details of any improvements you have made to the property:-

.....
.....
.....

11. This application does not involve any obligation or commitment to buy.

The sale price and discount will be calculated in accordance with the various Acts of Parliament and Government circulars and directives and Council resolutions that affect these sales.

If you wish to make enquiries concerning this application, please telephone 01268 533333.

Please enclose a cheque to the value of £25 made payable to Basildon Council or for payments by Credit Card or Debit Card phone 01268 533333. This being the fee referred to in the lease documents.

12. **SIGNATURES**

Remember, if you deliberately give false information you may be prosecuted.

- I/We claim the right to buy an additional share under the terms of the lease.
- As far as I/we know, the information given in this notice is true.
- I/We authorise the Council to cross check the information I/we have given with other departments within the Council, other councils and other Public Sector Housing Authorities.
- I/We declare that there is no pending bankruptcy petition, receiving order in force, there is not an undischarged bankrupt and there is not an outstanding composition or arrangement with creditors, the terms of which remain to be fulfilled against the applicant(s).

Surname:

Date of Birth:

Daytime Telephone Number:

Other Names:

Signature:

Date:

Surname:

Date of Birth:

Daytime Telephone Number:

Other Names:

Signature:

Date:

If you would like to find out more about how Basildon Borough Council use your personal data please go to www.basildon.gov.uk/privacy

Please return to:
Home Ownership Team
Basildon Borough Council
The Basildon Centre
St Martin's Square
Basildon
Essex SS14 1DL

DATA PROTECTION ACT
We may make a search with a credit reference agency, which will keep a record if that search and will share that information with other businesses. We may also make enquiries about the principal directors of a company with a credit agency