

BUDGET - 2014/15

CONTENTS

	Page Numbers
INTRODUCTION	3 - 9
MAIN SUMMARIES	
Council Tax & Business Rates 2014/15	10
Parish, Town & Village Council Precepts and Tax Amounts 2014/15	11
Budget Summary - Borough Council Services	12
Reserves & Balances	13 - 14
Collection Fund Estimates	15 - 16
SUPPORTING INFORMATION	
Council Tax Base 2014/15	17
Government Funding Assessment for 2014/15	18
General Information	19
DETAILED BUDGETS	
General Fund Revenue Budgets	21 - 88
Housing Revenue Account Budgets	89 - 91
Capital Programme	93 - 95

DETAILED BUDGETS - 2014/15

INDEX

	Page Numbers
GENERAL FUND REVENUE	
Community	21 - 26
Development & Regulation	27 - 38
Environment	39 - 48
Housing	49 - 54
Leisure	55 - 62
Regeneration & Partnerships	63 - 68
Corporate & Central	69 - 82
Management & Administration	83 - 88
HOUSING REVENUE ACCOUNT	89 - 91
CAPITAL PROGRAMME	
General Fund & Housing Revenue Account	93 - 95

BUDGET 2014/15

GENERAL FUND BUDGET

On 20 February 2014, the Council approved a 2014/15 budget for Borough Council services of £27.0 million, which represented net spending of £30.0 million and use of reserves of £3.0 million. Spending in 2014/15 is £1.2 million lower than was budgeted in 2013/14 the difference being analysed broadly as follows:

	£ million
Inflation	0.6
2013/14 one-off investments	3.6 Cr
Investment in services (see page 79)	2.2
Other (net)	0.4 cr
Net increase in spending	<u>1.2</u>

The total budget approved for 2014/15 was £30.4 million, when precepts totalling £367,965 in respect of Parish, Town and Village Councils were added to the budget for Borough Council services referred to above. The budget has produced a Band D Council Tax for 2014/15 of £252.81, no change compared to 2013/14. Summary supporting information is given on the pages that follow this introduction.

LOCAL GOVERNMENT FINANCE SETTLEMENT (GOVERNMENT SUPPORT)

When the Coalition Government came to power in 2010, it felt that local authorities were too dependent on central funding, giving them no incentive to build up the tax-base of their communities. The result was the Local Government Finance Act 2012, which launched a new system of central government support from April 2013. Every principal local authority, including Fire and Rescue Authorities (but not Police and Crime Commissioners), now has a stake in the business rate income raised in their area. If rating income grows, the authorities concerned will keep a share of that growth to support local services - but if rating income declines, then they will lose a share of their funding. The Business Rate Retention (BRR) scheme is described in more detail below.

The starting point for the first year of the new scheme is the old "Formula Grant" model supplemented by certain grants previously paid separately but now rolled into the new model. The total "Funding Assessment" is then split between a "Funding Baseline" (which is an amount to be retained locally out of rating income) and a new "Revenue Support Grant" (RSG) (paid as a fixed grant from central government). In 2014/15 and later years, the Funding Baseline will rise in line with inflation and RSG will be based on the provision made in the Spending Review. No adjustment will be made for changes in needs and resources until the whole system is reset, currently planned for 2020/21. Further detail of the Funding Assessment for 2014/15 is given on page 18.

In addition to the annual Funding Assessment, the government pays certain specific grants related to particular functions. Basildon has budgeted to receive the following sums in 2014/15 arising out of the Local Government Finance Settlement:

	£ million
Baseline Funding (retained out of business rates income)	5.1
Revenue Support Grant	5.8
Funding Assessment	<u>10.9</u>
New Homes Bonus	2.4
Council Tax Freeze Grant 2014/15	<u>0.2</u>
Total government support	<u>13.5</u>

BUSINESS RATES RETENTION

The Business Rates Retention (BRR) scheme changed nothing as far as the ratepayer is concerned. The change was solely in the way business rate income is distributed among local authorities.

Until 2012/13, 100% of rating income was paid by the Council (as billing authority) into a central government pool for redistribution as Formula Grant. Now, 50% goes to central government (as a contribution to the cost of RSG and other support to local government) and 50% is retained locally. Of this local share, Basildon keeps 40%, with 9% going to Essex County Council and 1% to the Essex Fire Authority. This produces for each authority a "Business Rates Baseline". This is then compared with its Baseline Funding and any excess further distributed to other authorities who have a shortfall. For Basildon, the figures for 2014/15 are as follows:

	£ million
Business Rates Baseline (40% local share of total assessed amount of rates collectible as billing authority)	30.6
Baseline Funding retained (part of Funding Assessment - see above)	<u>5.1</u> Cr
Excess income redistributed to authorities with shortfall (tariff)	<u>25.5</u>

These baseline figures are fixed in real terms until the reset. In practice however, Basildon's actual income will depend on the amount of rating income actually collectible for the year, which can change significantly as occupiers come and go, properties are demolished or improved, areas are regenerated and new retail, commercial or industrial developments open for business. If in the event Basildon's 40% local share exceeds its Baseline amount, then the Council will retain the surplus (subject to a levy), but will suffer the loss (subject to a safety net) if it falls short. The Government are encouraging authorities to use their planning and economic development powers to promote increases in the local rating base and thereby stimulate growth in the economy in line with its deficit reduction strategy.

Because of many uncertainties arising from the transition from the old scheme to the retention scheme, Basildon has budgeted on the cautious assumption that its share of rates income will equal its Business Rates Baseline (i.e. no growth or decline at this stage).

The safety net will compensate authorities for any loss greater than 7.5% of the Funding Baseline; in Basildon's case, the Council would have to meet the first £381,000. At national level, the cost of the safety net will be financed from a levy on surpluses. Locally, where Local Authorities have a surplus, 50% of that surplus will be paid in levy to the Government leaving the other 50% as additional retained income. In anticipation of growth in rates income in future years, Basildon joined with Thurrock Borough Council and the London

boroughs of Havering and Barking & Dagenham to form a business rates “pool” from the beginning of 2014/15 under which the levy rate would fall to only 4%, leaving surpluses to share among the partners of the pool. As explained above, however, Basildon has budgeted on a neutral basis at this stage.

NEW HOMES BONUS

Similar to the Business Rates Retention scheme, this is a Government incentive scheme that rewards local authorities with additional grant for increases in the local Council Tax base. For every additional home and empty homes brought back into use, Councils earn a bonus equal to the national average Council Tax of £1,456, plus £350 if it is an affordable home. It is payable each year for the first six years, shared in the ratio 80:20 between district and county councils in shire areas like Essex.

The scheme has been running since 2011/12, so this is the fourth year. Basildon is budgeting to receive grant of £2.4 million in 2014/15, which is an increase of £0.7 million on 2013/14.

FORECAST SPENDING, THE USE OF RESERVES & FUTURE COUNCIL TAX LEVELS

The Council's budget is prepared on the basis of a detailed budget year plus a three-year forward financial forecast to facilitate longer term financial planning and to support the Council's Corporate Plan. The forecast makes allowance for known or anticipated changes in legislation and other government demands as well changes in pay, prices and interest rates.

The budget has been prepared against the fundamental principles outlined in the Council's Medium Term Financial Strategy which are:

1. Maintain a sustainable financial position against a background of unprecedented financial uncertainty and reduced government funding, including the delivery of efficiency targets.
2. Support the vision to ‘create opportunity’ for the residents of our Borough through appropriate identification of resources required to deliver the Corporate Plan.
3. Maximise opportunities and mitigate risks associated with the fundamental change to the way in which local government is to be financed in the future.

Mindful of the ongoing reductions in external government funding and restrictions on increasing Council Tax levels, the Council's expenditure will far exceed income and there will be a continued need to deliver efficiencies. The budget for 2014/15 includes a target of £1.0 million rising to £6.4 million in 2017/18.

As part of the Council's Financial Strategy, the Council budgeted for unallocated general reserves of £2.5 million over the forecast period to 2017/18. The Council has also set aside (or ‘earmarked’) a range of General Fund reserves to meet specific items of expenditure, which include a Contingency Reserve to help meet any exceptional unforeseen expenses in the uncertain financial climate. Other earmarked reserves include Insurance Pool, Invest to Save, Employment Rationalisation, Asset Refurbishment, IT Initiatives, Treasury Management and a Business Rates Equalisation to provide for the inherent risk and volatility associated with the business rates retention scheme.

Taking all earmarked reserves together with the unallocated general reserve, a total of £10.8 million has been assumed in General Fund reserves at 31 March 2015. A full summary of revenue reserves, including those for the Housing Revenue Account, is set out on pages 13-14.

On the basis of these projections of spending and reserves, and of the estimated government grant as described above, the forward forecast projects Council Tax increases of 1.99% from 2015/16 through to 2017/18. This reflects the government threshold for Council Tax capping referendums and is the indicative maximum increases. Further details are given on page 12.

HOUSING REVENUE ACCOUNT (HRA)

The budget reflects the implementation of HRA self financing from 1 April 2012. Under these arrangements Basildon no longer has to make annual subsidy payments to the Government. Instead, the Council paid a one-off debt settlement of £51.511 million to the Government on 28 March 2012. This debt settlement represented the discounted value of the "housing business" over a 30 year period based upon assumptions made by the Government about the income and costs of running the housing stock. The total amount of debt that can be supported from the HRA from April 2012 has been limited to £222.37m.

The ring-fence arrangement that separates the HRA from the General Fund continues to operate under the new self-financing regime.

In 2002 the Government adopted a policy of rent restructuring which aimed at harmonising rents in the social housing sector (local councils and housing associations) over a period of 10 years. It was planned that target levels would be reached in 2011/12. However, changes in recent years to the convergence timetable have now pushed this back to 1 April 2016. This is consistent with the year used for convergence in the proposals for HRA self financing.

For the tenants of Basildon the rent restructuring proposals translated to an average rent increase of 4.57% with actual rent increases being in the range from 2.83% to 7.02%. Average rent would have been £86.04 per week.

The Council, however, decided not to implement the full rise as determined by the rent restructuring approach. The average rent rise was restricted to 3.95%. This was achieved by amending the inflation element in the rent restructuring formula to produce an average 3.95% rise. This approach had the merit of both reducing the increase and maintaining an element of progress towards formula rents. Progress towards formula rents is important as the Government is considering making 2014/15 the last year of rent restructuring and any significant divergence from the assumptions in the Council's HRA Business Plan would have jeopardised the Council's ability to invest in the housing stock. A 3.95% increase is consistent with that assumed in the Business Plan approved by Council in February 2013.

For the Council's tenants a 3.95% average rent increase resulted in actual increases in the range 2.21% to 6.40% with actual rents (excluding shared ownership properties) in the range of £64.05 to £123.84 a week.

It is essential that the HRA maintains sufficient reserves to manage both local operational risks and potential changes in Government policy. General reserves are maintained at a level of approximately £4 million across the budget and the forward forecast period. In addition earmarked reserves to manage the risks is inherent in treasury management. Any balance in excess of these requirements is transferred into an asset management reserve

pending a decision on its use. Total reserves of £4.9 million are the equivalent of approximately £437 per property.

In early 2011, the Homes and Community Agency announced that the Council had been successful in its bid for Decent Homes backlog funding. £67 million has been allocated over the four year period 2011/12 to 2014/15.

The challenge, once this programme has been completed, will be to maintain the stock at the Decent Homes standard and meet other demands and commitments. A 30 year Asset Management Strategy was prepared in 2011/12 and this was a key input into the 30 year Business Plan. Modelling the resources available in the 30 year HRA Business Plan under the self-financing regime demonstrates that even with an improved financial position as a result of self financing, the demands of the Asset Management Plan cannot be fully met in the early years of the 30 year planning period.

However, the HRA 30 year business plan demonstrates that the HRA is sustainable over a 30 year period and that:

- (1) The asset management costs are fully funded from 2024/25.
- (2) Debt repayment can commence in 2025/26 and the total debt could be repaid by 2036/37.
- (3) The account begins to accumulate significant sums available for investment over and above currently identified need from 2036/37 onwards although this is dependant on the actual profile of debt repayment.
- (4) Reserve levels exceed the minimum levels currently considered to be necessary.

The budget and forward forecast includes the following specific investment items:

Investment in our existing stock

A revenue contribution to the capital programme of £6.0 million is being made in 2017/18. This supplements the contributions already approved for earlier years and means that over the budget and forecast period the Council will be investing over £97 million in our residents homes.

New Homes

There is a clear demand for new affordable housing in the Borough. A proportion of the receipts generated from right to buy sales is retained by the Council solely for use in the provision of new affordable homes. These receipts, however, can only be used to fund 30% of the cost of new provision. The proposal is that these retained receipts are matched by an additional £0.5 million in 2017/18. This brings the sums earmarked for this purpose to £2.5 million in the years 2013/14 to 2017/18.

Estate and Environmental Works

The capital programme provides for £2.7 million of investment in the estate environment over the next four years. This is an increase of £0.7 million over the sums made available in the previous 4 year forecast.

Managing Tenancies

£100,000 a year will be made available from revenue to invest in tidying up our housing estates particularly in relation to managing our tenancies more effectively and dealing robustly with untidy homes and gardens.

Repairs

The Council is currently delivering an excellent repairs service with an over 95% satisfaction rate. The level of resources available for repairs has been maintained in real terms over the forecast period.

Fraud

£100,000 over the two years 2014/15 and 2015/16 will be invested in delivering fraud training to the estate and tenancy management teams. This will help ensure that those in greatest need of social housing are not denied access by those acting fraudulently

CAPITAL

The spending planned for the four years 2014/15 to 2017/18 totals approximately £106 million of which £97 million relates to the Housing Revenue Account. The programme for 2014/15 totals £38.4 million, made up of £33.0 million for Housing Revenue Account and £5.4 million for General Fund.

The main General Fund activities in 2014/15 include a £2.7 million investment in Wickford through works on the High Street and at the swimming pool and a £1.1 million investment in the rebuilding of the Triangle Shops in Langdon Hills. Other activities include continued investment in the Towngate Theatre and the funding of mandatory disabled facilities grants.

The programme in 2014/15 is funded by £3.3 million of capital receipts, £18.0 million in Government grants, £13.6 million from the Major Repairs Reserve, £2.3 million from revenue and £1.2 million borrowing.

TREASURY MANAGEMENT

The Council's debt is managed as two pools, one for the General Fund and one for the HRA. The total forecast debt for the Council at 31 March 2015 is £210.2 million with annual interest costs estimated as £11.3 million. The Council's capital financing requirement (the measure of the Council's underlying need to borrow for capital purposes) is estimated to be £245.0 million at 31 March 2015. The Council is, therefore, financing in excess of £30.0 of its capital expenditure from internal cash resources generated by the holding of reserves and provisions.

PARISH, TOWN AND VILLAGE COUNCILS

There are eight Parish, Town and Village Councils within the Basildon Borough. They operate independently and Basildon Borough Council and the other principal Essex authorities have no influence over their activities or spending. They carry out a number of functions in their particular areas and the cost falls on the Council Tax payers resident in those areas. The total of the Parish, Town and Village precepts for 2014/15 amounts to £367,965. Each precept is divided by the tax base for the particular area to produce a Council Tax level for that area. Parish, Town and Village Council Tax levels for 2014/15 range from £11.61 to £45.63 at Band D.

The relevant Parish, Town or Village precept is added to the Council Tax amounts for Basildon Borough, Essex County, Police and Crime Commissioner for Essex and Essex Fire to produce a combined overall Council Tax in that part of the Borough. A full schedule of these precepts and Council Tax amounts is given on page 11.

THE COUNCIL TAX

The following information summarises the make up of the Council Tax for 2014/15:

- The 2014/15 basic amount of Council Tax for Basildon Borough Council at Band D is £252.81, no change compared to 2013/14. This represents about 16% of the total Council Tax bill (ignoring amounts for Town and Parish Councils).
- In the Parish, Town and Village Council areas of the Borough, the combined Basildon and Parish Council Tax levels at Band D range from £264.42 to £298.44.
- Essex County Council's precept at Band D is £1,086.75, no increase from 2013/14. This amounts to 70% of the total bill.
- Police and Crime Commissioner for Essex's precept at Band D is £144.27, a 1.97% increase from 2013/14. This amounts to 10% of the total bill.
- Essex Fire Authority's precept at Band D is £66.42, no increase from 2013/14. This amounts to 4% of the total bill.
- The total basic amount of Council Tax is £1,550.25 at Band D, which is £2.79 (0.18%) above the overall 2013/14 level, again before allowing for Parish, Town and Village Council precepts.

COUNCIL TAX & BUSINESS RATES 2014/15

COUNCIL TAX LEVEL

	2013/14		2014/15	
	Collection Fund Requirement £'000	Council Tax Band D Equivalent £	Collection Fund Requirement £'000	Council Tax Band D Equivalent £
Basildon Borough Council	13,750	252.81	14,175	252.81
Essex County Council	59,106	1,086.75	60,934	1,086.75
Police and Crime Commissioner for Essex	7,695	141.48	8,089	144.27
Essex Fire Authority	3,612	66.42	3,724	66.42
Basic Amount of Council Tax	84,163	1,547.46	86,922	1,550.25
Parish, Town & Village Precepts	370	6.81	367	6.56
Total funded from Council Tax	84,533	1,554.27	87,289	1,556.81

COUNCIL TAX BASE

Number of Band D equivalent properties for 2014/15 (see page 15 for further detail)	56,070
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BASIC AMOUNTS OF COUNCIL TAX FOR 2014/15

Tax Band	Basildon Borough Council £	Essex County Council £	Police and Crime Commissioner for Essex £	Essex Fire Authority £	Total £
A	168.54	724.50	96.18	44.28	1,033.50
B	196.63	845.25	112.21	51.66	1,205.75
C	224.72	966.00	128.24	59.04	1,378.00
D	252.81	1,086.75	144.27	66.42	1,550.25
E	308.99	1,328.25	176.33	81.18	1,894.75
F	365.17	1,569.75	208.39	95.94	2,239.25
G	421.35	1,811.25	240.45	110.70	2,583.75
H	505.62	2,173.50	288.54	132.84	3,100.50

The table above excludes Parish, Town and Village Council Tax amounts. A full schedule of these precepts and tax amounts are given on page 10.

BUSINESS RATES

		2013/14	2014/15
Rate Poundage -	Small Businesses	46.2p	47.1p
	Other	47.1p	48.2p
Number of Properties at 31 December		4,613	4,662
Rateable Value		£193m	£189m

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND TAX AMOUNTS 2014/15

PARISH, TOWN & VILLAGE COUNCIL PRECEPTS AND SPECIFIC TAX AMOUNTS

Town/ Parish/ Village	Total Precept £	Tax Base for Area Band D equivalent	Council Tax Band							
			A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	233,792	11,831.8	13.20	15.40	17.60	19.80	24.20	28.60	33.00	39.60
Bowers Gifford & North Benfleet	11,862	700.0	11.28	13.16	15.04	16.92	20.68	24.44	28.20	33.84
Great Burstead & South Green	27,422	2,358.5	7.74	9.03	10.32	11.61	14.19	16.77	19.35	23.22
Little Burstead	5,549	188.6	19.62	22.89	26.16	29.43	35.97	42.51	49.05	58.86
Noak Bridge	45,659	999.7	30.42	35.49	40.56	45.63	55.77	65.91	76.05	91.26
Ramsden Bellhouse	12,521	406.0	20.58	24.01	27.44	30.87	37.73	44.59	51.45	61.74
Ramsden Crays	8,786	468.3	12.48	14.56	16.64	18.72	22.88	27.04	31.20	37.44
Shotgate	22,373	1,220.1	12.24	14.28	16.32	18.36	22.44	26.52	30.60	36.72

TOTAL COUNCIL TAX FOR PARISH, TOWN & VILLAGE COUNCIL AREAS

Town/Parish/Village	Total Number of Properties in the Area	Council Tax Band							
		A £	B £	C £	D £	E £	F £	G £	H £
Billericay Town	11,958	1,046.70	1,221.15	1,395.60	1,570.05	1,918.95	2,267.85	2,616.75	3,140.10
Bowers Gifford & North Benfleet	764	1,044.78	1,218.91	1,393.04	1,567.17	1,915.43	2,263.69	2,611.95	3,134.34
Great Burstead & South Green	2,675	1,041.24	1,214.78	1,388.32	1,561.86	1,908.94	2,256.02	2,603.10	3,123.72
Little Burstead	155	1,053.12	1,228.64	1,404.16	1,579.68	1,930.72	2,281.76	2,632.80	3,159.36
Noak Bridge	1,284	1,063.92	1,241.24	1,418.56	1,595.88	1,950.52	2,305.16	2,659.80	3,191.76
Ramsden Bellhouse	291	1,054.08	1,229.76	1,405.44	1,581.12	1,932.48	2,283.84	2,635.20	3,162.24
Ramsden Crays	503	1,045.98	1,220.31	1,394.64	1,568.97	1,917.63	2,266.29	2,614.95	3,137.94
Shotgate	1,375	1,045.74	1,220.03	1,394.32	1,568.61	1,917.19	2,265.77	2,614.35	3,137.22

BUDGET SUMMARY - BOROUGH COUNCIL SERVICES

	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Community	1,790	1,758	1,613	1,594	1,599	1,607
Development & Regulation	960	1,501	1,396	1,456	1,537	1,648
Environment	5,978	6,448	6,625	7,347	7,360	7,345
Housing	2,450	2,497	2,645	2,665	2,666	2,666
Leisure	7,421	6,541	6,508	6,559	6,627	6,722
Regeneration & Partnerships	751	1,143	1,080	1,080	1,081	1,083
Corporate & Central	7,303	11,128	9,921	6,687	6,234	5,656
Management and Administration	-	-	-	-	-	-
Contingency	-	200	200	400	600	800
General Fund Expenditure on Services	26,653	31,216	29,988	27,788	27,704	27,527
Housing Revenue Account	(1,789)	982	(1,281)	499	1,808	2,736
TOTAL EXPENDITURE ON SERVICES	24,864	32,198	28,707	28,287	29,512	30,263
Transfers to/(from) Reserves:						
- General Fund Activities	(616)	(40)	-	-	-	-
- General Fund Earmarked Reserves	2,192	(3,058)	(2,971)	(970)	(920)	(700)
- Housing Revenue Account Balances	1,789	(982)	1,281	(499)	(1,808)	(2,736)
BOROUGH COUNCIL NET EXPENDITURE	28,229	28,118	27,017	26,818	26,784	26,827
Government Grants	(11,558)	(12,633)	(11,104)	(9,350)	(8,413)	(7,596)
Council Tax Freeze Grant 2014/15	-	-	(162)	(162)	-	-
New Homes Bonus	(661)	(1,700)	(2,396)	(2,825)	(3,471)	(3,934)
Net deficit/(surplus) on Collection Fund:						
- Council Tax	145	(35)	(56)	100	100	100
- Business Rates	-	-	876	-	-	-
COUNCIL TAX REQUIREMENT	16,155	13,750	14,175	14,581	15,000	15,397
Number of Band D dwellings	63,900	54,388	56,070	56,550	57,037	57,409
AVERAGE COUNCIL TAX AT BAND D						
Basildon Borough only	£252.81	£252.81	£252.81	£257.85	£262.98	£268.20
Budgeted/Forecast Council Tax increase/decrease	0.00%	0.00%	0.00%	1.99%	1.99%	1.99%

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(i) 2013/14 FORECAST OUTTURN			
General Fund Activities	8,123	(5,623)	2,500
Contingency Reserve	6,497	(4,497)	2,000
Insurance Pool Reserve	3,111	(111)	3,000
Other Earmarked:			
Invest to Save	1,244	(244)	1,000
Employment Rationalisation	2,175	(175)	2,000
Asset Refurbishment	1,870	(1,035)	835
IT Initiatives	1,156	(306)	850
Treasury Management	250	-	250
Business Rates Equalisation	-	1,376	1,376
Total General Fund Reserves	24,426	(10,615)	13,811
Housing Revenue Account Reserves:			
General	4,539	(239)	4,300
Earmarked	5,115	(205)	4,910
Total Reserves	34,080	(11,059)	23,021
(ii) 2014/15 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Invest to Save	1,000	(1,000)	-
Employment Rationalisation	2,000	(500)	1,500
Asset Refurbishment	835	(375)	460
IT Initiatives	850	(220)	630
Treasury Management	250	-	250
Business Rates Equalisation	1,376	(876)	500
Total General Fund Reserves	13,811	(2,971)	10,840
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	4,910	1,281	6,191
Total Reserves	23,021	(1,690)	21,331
(iii) 2015/16 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	1,500	(500)	1,000
Asset Refurbishment	460	(250)	210
IT Initiatives	630	(220)	410
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	10,840	(970)	9,870
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	6,191	(499)	5,692
Total Reserves	21,331	(1,469)	19,862

RESERVES & BALANCES

	Estimated balance b/fwd 1 April £'000	Net Contributions to/(from) Reserves £'000	Estimated balance c/fwd 31 March £'000
(iv) 2016/17 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	1,000	(500)	500
Asset Refurbishment	210	(210)	-
IT Initiatives	410	(210)	200
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	9,870	(920)	8,950
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	5,692	(1,808)	3,884
Total Reserves	19,862	(2,728)	17,134
(v) 2017/18 ESTIMATE			
General Fund Activities	2,500	-	2,500
Contingency Reserve	2,000	-	2,000
Insurance Pool Reserve	3,000	-	3,000
Other Earmarked:			
Employment Rationalisation	500	(500)	-
IT Initiatives	200	(200)	-
Treasury Management	250	-	250
Business Rates Equalisation	500	-	500
Total General Fund Reserves	8,950	(700)	8,250
Housing Revenue Account Reserves:			
General	4,300	-	4,300
Earmarked	3,884	(2,736)	1,148
Total Reserves	17,134	(3,436)	13,698

COLLECTION FUND ESTIMATES - COUNCIL TAX

COUNCIL TAX - IN YEAR

	2012/13 Actual £'000	2013/14		2014/15 Estimate £'000
		Original £'000	Projected £'000	
Expenditure (Precepts)				
Essex County Council	69,443	59,106	59,106	60,934
Police and Crime Commissioner for Essex	8,736	7,695	7,695	8,089
Essex Fire Authority	4,244	3,612	3,612	3,724
Basildon Borough, Town, Parish & Village Councils	16,525	14,120	14,120	14,542
	98,948	84,533	84,533	87,289
Income				
Council Tax	(99,083)	(84,533)	(85,049)	(87,289)
Deficit/(Surplus)	(135)	-	(516)	-

MOVEMENT ON COUNCIL TAX BALANCES - CUMULATIVE

	2012/13 Actual £'000	2013/14		2014/15 Estimate £'000
		Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	982	(202)	(19)	(333)
Less prior year adjustment				
Essex County Council	(610)	141	141	233
Police and Crime Commissioner for Essex	(74)	18	18	30
Essex Fire Authority	(37)	8	8	14
Basildon Borough Council	(145)	35	35	56
	116	-	183	-
Balance remaining to be recovered	(135)	-	(516)	-
Deficit/(Surplus) for year				
Deficit/(Surplus) carried forward	(19)	-	(333)	-

COLLECTION FUND ESTIMATES - BUSINESS RATES

BUSINESS RATES - IN YEAR

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Expenditure (central and local shares)			
Central Government	35,499	35,499	38,161
Essex County Council	6,390	6,390	6,869
Essex Fire Authority	710	710	763
Basildon Borough Council	28,399	28,399	30,528
	70,998	70,998	76,321
Income			
Business Rates	(70,998)	(68,808)	(76,321)
Deficit/(Surplus)	-	2,190	-

MOVEMENT ON BUSINESS RATES BALANCES - CUMULATIVE

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Deficit/(Surplus) brought forward	-	-	2,190
Less prior year adjustment			
Central Government	-	-	(1,095)
Essex County Council	-	-	(197)
Essex Fire Authority	-	-	(22)
Basildon Borough Council	-	-	(876)
	-	-	-
Balance remaining to be recovered	-	-	-
Deficit/(Surplus) for year	-	2,190	-
Deficit/(Surplus) carried forward	-	2,190	-

RETAINED INCOME, BASILDON BOROUGH

	2013/14		2014/15 Estimate £'000
	Original £'000	Projected £'000	
Business Rates income (Basildon local share)	28,399	28,399	30,528
Add s.31 compensation	-	440	71
Less tariff	(24,980)	(24,980)	(25,467)
Funding	3,419	3,859	5,132
Safety Net/(Levy)	1,189	1,625	-
Contribution to Collection Fund deficit	-	-	(876)
Retained rates income	4,608	5,484	4,256

COUNCIL TAX BASE 2014/15

COUNCIL TAX BASE CALCULATION

Tax Band	Value Range	Properties in Band		Number of Property Discounts	Net Amount	Proportion	Relevant Amount of Band D Properties	
		No.	%					
A	Disabled	7	-	-	7	5/9	4	
A	Up to £40,000	8,629	11.5	1,543	7,086	6/9	4,724	
B	£40,001 - £52,000	15,414	20.5	1,709	13,705	7/9	10,660	
C	£52,001 - £68,000	23,445	31.2	2,136	21,309	8/9	18,941	
D	£68,001 - £88,000	14,018	18.7	538	13,480	9/9	13,480	
E	£88,001 - £120,000	7,119	9.5	386	6,733	11/9	8,229	
F	£120,001 - £160,000	4,404	5.9	169	4,235	13/9	6,117	
G	£160,001 - £320,000	1,890	2.5	76	1,814	15/9	3,024	
H	£320,000 +	150	0.2	15	135	18/9	270	
TOTAL		<u>75,076</u>	<u>100.0</u>	<u>6,572</u>	<u>68,504</u>		<u>65,449</u>	
Less net impact of Local Council Tax Support Scheme								<u>(8,311)</u>
								57,138
Less : Allowance for irrecoverables								<u>(1,068)</u>
Overall Council Tax Base								<u>56,070</u>

A breakdown of the number of property discounts and exemptions is set out below.

	Number of Properties	Relevant Discount (%)	Number of Property Discounts
The Council Tax base property discounts of 6,572 are as follows:-			
(a) No discount or exemption	49,474	-	-
(b) Exempt from Council Tax	233	100	233
(c) Single Adult discount	24,606	25	6,158
(d) Disregard - all but one resident	466	25	122
(e) Disregard - all residents	71	50	36
(f) Second homes	226	10	23
	<u>75,076</u>		<u>6,572</u>

GOVERNMENT FUNDING ASSESSMENT FOR 2014/15

Until 2012/13, Central Government allocated to local authorities a formula grant for general purposes. This was supplemented by a range of specific grants. From 2013/14, with the launch of the Business Rates Retention (BRR) scheme as the principal form of local government funding, the formula grant regime was replaced by a Revenue Support Grant (RSG), supplemented again by a range of specific grants, though most such grants were rolled into the RSG amount.

The starting point for each local authority in 2013/14 was a Formula Funding allocation comparable with the old 2012/13 Formula Grant distribution. For Basildon, this figure can be analysed across the four-block model as follows:

	2013/14
	£'000
(i) Relative Needs Amount - an amount calculated with reference to local circumstances and differences in needs between local authorities	5,269
(ii) Relative Resources Amount - a deduction from an authority's grant allocation to reflect its ability to raise income from Council Tax, relative to other authorities	(3,574)
(iii) Central Allocation - an amount allocated on a per capita basis	7,811
(iv) Floor Damping - an amount added to or deducted either to protect the authority from an excessive reduction in funding compared to the previous year or, where the reduction is deemed not to be excessive, to contribute to the cost of protecting other authorities	(224)
Total Formula Funding (A)	9,282

In addition to the Formula Funding figure above, a number of Specific Grants were also rolled in to form the Council's Funding Assessment. The table below provides a breakdown of the specific grants included within Basildon's Assessment:

	£'000
(v) Council Tax Freeze Grant 2011/12	406
(vi) Council Tax Support	2,581
(vii) Homelessness Prevention	199
Total Specific Grants (B)	3,186

Funding Assessment (A + B)	£'000
	12,468

The Funding Assessment was then divided by the Government between Revenue Support Grant (RSG) and Baseline Funding. For 2014/15 and later years, the Baseline Funding amount, which is retained out of Business Rates income, will rise by the annual increase in the Small Business Rate multiplier (which normally reflects the change in the Retail Prices Index the previous September). Entitlement to RSG depends on the overall provision made in the Spending Review, as adjusted by the annual Autumn Statement. Funding for local government is reducing overall each year as detailed in the table below. The figures for 2015/16 are "illustrative" at this stage and no figures have been published beyond 2015/16:

	2013/14	2014/15	2015/16
	£'000	£'000	£'000
(a) Revenue Support Grant (RSG)	7,487	5,868	4,054
(b) Baseline Funding (Business Rates)	4,981	5,078	5,218
Total Funding Assessment	12,468	10,946	9,272

RSG is paid to the Council as grant, and is fixed. The amount retained from Business Rates income varies from Baseline Funding according to changes in the actual amount of business rates collectible each year. Basildon keeps 40% of any growth (or negative growth), subject to a levy on any disproportionate growth or a safety net on any disproportionate decline in rate income. The other 60% is shared with central government (50%, to fund other grants to local government, such as RSG and New Homes Bonus) and with Essex County Council (9%) and the Essex Fire Authority (1%). Due to the variable nature of Business Rates income, the settlement therefore no longer provides an absolute funding level for local authorities.

In addition to the Specific Grants mentioned above, Basildon also receives other grants from Government to pay for particular functions but these are not included in the Funding Assessment.

GENERAL INFORMATION

GENERAL STATISTICS

	2013/14	2014/15
Area Basildon Borough	42.5 sq miles (11,000 hectares)	42.5 sq miles (11,000 hectares)
Population Estimate from Office for National Statistics (ONS) (as at date shown)	175,000 (June 2011)	176,500 (June 2012)
Council Tax Total Number of Properties Taxable Base	75,851 54,388	75,076 56,070
Number of Employees Budgeted Posts - Full-Time Equivalent (including an allowance for temporary and casual staff)	1,002	986
Number of Council Houses Estimate at 1st April	11,224	11,165
Debt (average outstanding)	£m	£m
Traditional Loans	207.1	210.5
Finance Leases	3.6	4.2
Investments	(2.5)	(5.0)
Net Debt	208.2	209.7

EXPENDITURE & INCOME ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Estimate 2014/15 £'000
Community	2,708	(1,095)	1,613
Development & Regulation	72,943	(71,547)	1,396
Environment	11,658	(5,033)	6,625
Housing	3,303	(658)	2,645
Leisure	8,220	(1,712)	6,508
Regeneration & Partnerships	1,418	(338)	1,080
Corporate & Central	11,063	(1,142)	9,921
Contingency	200	-	200
General Fund	111,513	(81,525)	29,988
Housing Revenue Account	54,159	(55,440)	(1,281)
TOTAL EXPENDITURE ON SERVICES	165,672	(136,965)	28,707
Net Transfers from Reserves	-	(1,690)	(1,690)
Parish, Town & Village Precepts	368	-	368
BOROUGH COUNCIL NET EXPENDITURE	166,040	(138,655)	27,385

**BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18**

COMMUNITY

COMMUNITY

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Community Facilities	841	874	716	718	721	724
2. Community Centres & Halls	481	320	356	359	361	365
3. Community & Youth Engagement	683	724	721	721	721	721
4. Careline	(215)	(160)	(180)	(204)	(204)	(203)
TOTAL NET COST	1,790	1,758	1,613	1,594	1,599	1,607

COMMUNITY

COMMUNITY FACILITIES

This budget relates to Four Aged Persons (AP) Centres: George Hurd Centre, Priority Club - Wickford, Pitsea Day Centre and Laindon Day Centre. These centres provide the opportunity for local residents aged 55+ to participate in daily activities and clubs.

The 2014/15 budgets reflect the decision made by Council on 26th September 2013 to not provide the Welfare Catering Service at the Day Centres from 1st January 2014.

Management and running costs of The Place (formerly Pitsea Leisure Centre).

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	663	669	524	524	524	524	
2. Premises	238	184	166	168	169	171	
3. Transport	3	2	-	-	-	-	
4. Supplies and Services	126	131	72	73	75	76	
5. Management and Administration							
(a) Operational Administration Costs	65	72	63	63	63	63	
(b) Support Costs	135	172	147	147	147	147	
6. Capital Charges	53	53	52	52	52	52	
7. Recharges from other services	31	31	17	17	17	17	A
Less:	1,314	1,314	1,041	1,044	1,047	1,050	
8. Income	(417)	(384)	(283)	(284)	(284)	(284)	
9. Recharges to other services	(56)	(56)	(42)	(42)	(42)	(42)	B
TOTAL NET COST	841	874	716	718	721	724	

Notes:

A Item 7 reflects recharges from Community Centres & Halls and recharges between Community Facilities Services in respect of joint use of facilities.

B Item 9 reflects recharges to Community & Youth Engagement in respect of appropriate Voluntary Group arrangements and recharges between Community Facilities Services in respect of joint use of facilities.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	27.6	21.6

COMMUNITY

COMMUNITY CENTRES & HALLS

This budget relates to Community Centres & Halls as detailed in the service statistics below.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	119	140	141	141	141	141	
2. Premises	303	90	97	100	102	104	
3. Transport	9	9	8	8	8	9	
4. Supplies and Services	16	14	17	17	17	18	
5. Management and Administration							
(a) Operational Administration Costs	45	29	46	46	46	46	
(b) Support Costs	115	118	122	122	122	122	
6. Capital Charges	71	75	82	82	82	82	
7. Recharges from other services	3	3	3	3	3	3	A
Less:	681	478	516	519	521	525	
8. Income	(198)	(156)	(158)	(158)	(158)	(158)	
9. Recharges to other services	(2)	(2)	(2)	(2)	(2)	(2)	B
TOTAL NET COST	481	320	356	359	361	365	

Notes:

A Item 7 reflects recharges for services provided by the Grounds Maintenance and Refuse services.

B Item 9 reflects recharges to Laindon AP Centre and Welfare Catering up to 31st December 2013 for the joint use of facilities.

Service Statistics

Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.3	5.3
--	-----	-----

Halls for Hire

Billericay Day Centre
 Crown
 Craylands
 Frypa
 Gordon
 Laindon Playcentre
 Kingswood Playcentre
 Laindon West
 Luncies
 Markhams Chase Playcentre
 Nevendon Playcentre
 Vange North

Miscellaneous Properties

Highcliffe
 Highcliffe Playcentre
 Parkside, Pitsea
 Swan Mead
 Table House
 Valerie Lodge
 Basildon Community Resource Centre

Community Association Centres

Barnet	Laindon	Pitsea Mount
Barnhall	Langham (South Green)	Steepleview
Barstable	Lee Chapel North	Trenham
Bluehouse	Lee Chapel South	Triangle
Chalvedon	Noak Bridge	The Wick
Glenmere	Northlands Park	Vange Scout Hut
Great Berry Hills Pavilion	Paddocks Hall	West Billericay (Hannikans Farm)
Kingswood	Park Lodge	Wickford

COMMUNITY

COMMUNITY & YOUTH ENGAGEMENT

The Community & Youth Engagement service works in partnership with other Council departments, statutory agencies, residents, voluntary and community groups to ensure that progress is made towards meeting the Council's new vision for the next four years underpinned by the five key promises.

Organisations currently receiving core funding include: Citizens Advice Bureau (CAB), IMPACT (Welfare Rights Service), Basildon District Volunteer Careers (BDVC), Basildon, Billericay & Wickford Council for Voluntary Service (BBWCVS) and Disability Information & Advice Line (DIAL). The Council also has a tripartite agreement with the Basildon, Billericay and Wickford Twinning Association and Sport Twin.

This estimate also reflects support/grants provided in the Borough for pre-school children and their parents, community development, community participation and involvement, youth engagement, voluntary and community sector development and the Basildon Family Project within 2013/14, as well as the transfer of the provision of Rail Cards to Essex County Council from 2014.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	251	221	212	212	212	212	
2. Transport	30	32	2	2	2	2	A
3. Supplies and Services							
(a) Grants to Organisations - Service Level Agreements	249	248	248	248	248	248	B
(b) Community Transport	100	50	50	50	50	50	E
(c) Grants to Organisations - Project Funding	21	20	20	20	20	20	B
(d) Grants - Older People	6	6	6	6	6	6	B
(e) Town Twinning	6	6	6	6	6	6	B
(f) Childrens Grants	1	2	2	2	2	2	B
(g) Youth and Community Engagement	35	22	24	24	24	24	B
(h) Sure Start	114	-	-	-	-	-	C
4. Management and Administration							
(a) Direct Service Overheads	10	11	11	11	11	11	
(b) Operational Administration Costs	33	52	51	51	51	51	
(c) Support Costs	42	34	32	32	32	32	
5. Recharges from other services	58	62	62	62	62	62	D
Less:	956	766	726	726	726	726	
6. Income	(268)	(37)	-	-	-	-	A/C
7. Recharges to other services	(5)	(5)	(5)	(5)	(5)	(5)	
TOTAL NET COST	683	724	721	721	721	721	

Notes:

- A Items 2 and 6 include the provision of senior citizens' railcards upto 2013/14.
- B For item 3, the forward forecast assumes the same distribution of grants.
- C Items 3(h) and 6 include costs and income relating to Sure Start Children's Centres, funded by Essex County Council. This project was transferred to Barnardo's in April 2012.
- D Item 5 reflects recharges from Community Facilities (George Hurd Centre) and Office Accommodation (Basildon Centre) in respect of the relevant voluntary group arrangements.
- E Item 3(b) reflects the Service Level Agreement with Basildon District Voluntary Carers for the provision of the Community Transport Service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	7.2	6.5

COMMUNITY

CARELINE

Careline is an emergency home alarm service that allows people to live independently while having access to help in the event of an emergency. It also covers out of hours emergencies for Basildon and other Local Authorities.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	721	703	778	778	778	779	
2. Transport	30	42	42	42	42	42	
3. Supplies and Services	55	80	85	86	86	86	
4. Management and Administration (a) Operational Administration Costs	121	89	85	85	85	85	
5. Recharges from Housing Revenue Account	36	36	37	37	37	37	
Less:	963	950	1,027	1,028	1,028	1,029	
6. Income	(628)	(559)	(654)	(677)	(677)	(677)	
7. Recharges to Housing Revenue Account	(550)	(551)	(553)	(555)	(555)	(555)	
TOTAL NET SURPLUS	(215)	(160)	(180)	(204)	(204)	(203)	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	23.5	25.5
Number of households with Hard Wired facility		
Housing Revenue Account - Sheltered and Grouped Schemes	1,000	1,000
Housing Associations	940	940
Industrial Dwellings plus Community Halls	105	105
Other Schemes - Braintree Care call	2,600	4,650
Individual households		
Careline - Basildon	2,129	2,111
Careline - Rochford and Castle Point	1,220	1,296
Sheltered	750	750
Careline Charges for Individual households per week	£3.75	£3.86

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

**DEVELOPMENT &
REGULATION**

DEVELOPMENT & REGULATION

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Planning	1,041	961	787	881	883	884
2. Building Control	100	138	155	155	156	156
3. Land Charges	4	-	-	-	-	-
4. Parking & Enforcement	(2)	(4)	(4)	(12)	(7)	(6)
5. Taxi & Private Hire Licensing	7	-	-	-	-	-
6. Industrial & Commercial Premises	(1,283)	(1,313)	(1,296)	(1,336)	(1,359)	(1,357)
7. Council Tax & NNDR Cost of Collection	634	824	754	754	754	755
8. Housing Benefit & Council Tax Support	11	294	326	454	559	665
9. Electoral Expenses	322	205	287	273	264	264
10. Planning Enforcement	126	396	387	387	387	387
TOTAL NET COST	960	1,501	1,396	1,556	1,637	1,748

DEVELOPMENT & REGULATION

PLANNING

Planning Services deal with applications for planning permission ranging from house extensions to multi-million pound commercial developments and ensure correct enforcement of planning control.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	840	918	842	842	843	843	
2. Transport	16	19	19	19	19	19	
3. Supplies and Services	211	117	131	134	135	136	
4. Local Plan	67	(4)	9	9	9	9	
5. Management and Administration							
(a) Direct Service Overheads	23	33	34	34	34	34	
(b) Operational Administration Costs	218	257	237	237	237	237	
(c) Support Costs	155	188	173	173	173	173	
	1,530	1,528	1,445	1,448	1,450	1,451	
6. Less: Income	(489)	(567)	(658)	(567)	(567)	(567)	A
TOTAL NET COST	1,041	961	787	881	883	884	

Notes:

A Item 6 reflects the income through planning applications, including an expected rise in major applications for 2014/15.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	21.5	19.5
Average number of planning applications received per month	110	110

DEVELOPMENT & REGULATION

BUILDING CONTROL

This service is responsible for ensuring the health and safety of people in or around buildings by enforcing the Building Regulations and allied legislation. It is also responsible for the examination of plans and proposals for building works, the site inspection of construction and scrutiny of materials on sites throughout the borough. The service also enforces various sections under the Building Act 1984, provides energy certification as required under Energy Performance in Buildings Directive and completes Environmental Returns as required by government.

This budget reflects the Council's access to facilities obligations under the Equality Act 2010/Disability Discrimination (Amendment) Act 2005.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	370	333	359	359	359	359	
2. Transport	17	18	18	18	18	18	
3. Supplies and Services	40	74	60	60	61	62	
4. Management and Administration							
(a) Direct Service Overheads	9	20	22	22	22	22	
(b) Operational Administration Costs	10	8	11	11	11	11	
(c) Support Costs	43	49	49	49	49	49	
Less:	489	502	519	519	520	521	
5. Income	(382)	(360)	(360)	(360)	(360)	(361)	A
6. Recharges to other services	(7)	(4)	(4)	(4)	(4)	(4)	B
TOTAL NET COST	100	138	155	155	156	156	

Notes:

- A Item 5 reflects the income received for Building Regulation works and Disabled Facilities Grant works.
- B Item 6 reflects a recharge made to Land Charges for various building control works.

Service Statistics	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	8.1	8.5
No. of schemes submitted for Building Regulation consent	850	850

This service also:

- responds to all applications under Building Regulations within an average 8 working days;
- carries out approximately 6,500 site visits a year;
- provides construction, design and management consultancy (CDMC) service for Council projects;
- carries out Access Audits on Council premises as required;
- carries out structural fire risk assessments on Council premises;
- responds to around 200 Environmental Information Regulation (EIR) searches with associated queries and 1,400 land charges queries;
- administers approximately 100 initial notice submissions by approved inspectors per annum;
- provides a design and supervisory service for adaptations to approximately 120 homes per annum for people with disabilities;
- works with local schools to provide guidance on fire risk assessments and general building work;
- deals with approximately 50 dangerous, or potentially dangerous, structures per annum to ensure public safety;
- carries out energy assessments for both Basildon Borough Council and Castle Point Borough Council;
- carries out structural fire risk assessments on Council property;
- deals with approximately 40 demolition notices.

DEVELOPMENT & REGULATION

LAND CHARGES

This estimate relates to the administration of land charges and house-sale 'searches' for the Basildon Borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	69	63	64	64	64	64	
2 Transport	-	1	1	1	1	1	
3 Supplies and Services	180	4	41	41	41	41	
4 Management and Administration							
(a) Direct Service Overheads	2	3	4	4	4	4	
(b) Operational Administration Costs	29	25	23	23	23	23	
(c) Support Costs	19	20	18	18	18	18	
5. Recharges from other services	4	4	4	4	4	4	
	303	120	155	155	155	155	
6. Less: Income	(299)	(120)	(155)	(155)	(155)	(155)	A
TOTAL NET COST	4	-	-	-	-	-	

Notes:

A Item 5 reflects the income levels based on cost recovery for the estimated level of searches.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0
Average number of official full searches received per month	274	274
Land Charge Search Fee (from 1 April)	£145	£145

DEVELOPMENT & REGULATION

PARKING & ENFORCEMENT

This estimate relates to the Council's 'off street' car parks and the costs of the Technical Support service. 'On street' parking and enforcement is managed by South Essex Parking Partnership.

Members have made an ongoing commitment to provide free parking in Council owned car parks on Saturdays in order to help support local high streets. It is hoped that it will entice shoppers and encourage the local economy.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	155	147	140	140	140	140	
2. Premises	101	110	111	113	115	118	
3. Transport	38	31	41	30	33	30	
4. Supplies and Services	210	31	49	50	50	51	
5. Management and Administration							
(a) Office Accommodation	7	10	11	11	11	11	
(b) Operational Administration Costs	54	77	70	70	70	70	
(c) Support Costs	55	70	63	63	63	63	
	620	476	485	477	482	483	
6. Less: Income	(622)	(480)	(489)	(489)	(489)	(489)	
TOTAL NET COST	(2)	(4)	(4)	(12)	(7)	(6)	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	5.0	4.5

Location and Number of Parking Spaces

	Number of Car Parks	Number of Spaces
(a) Billericay	3	446
(b) Wickford	3	410
(c) Basildon Centre	1	57

DEVELOPMENT & REGULATION

TAXI & PRIVATE HIRE LICENSING

This estimate relates to the Council's responsibilities for Hackney Carriage and Private Hire Vehicle licenses.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	121	102	104	104	104	104	
2. Transport	45	54	59	61	63	65	
3. Supplies and Services	14	21	20	24	24	24	
4. Management and Administration							
(a) Direct Service Overheads	4	4	5	5	5	5	
(b) Operational Administration Costs	25	60	56	56	56	54	
(c) Support Costs	36	34	32	32	32	32	
	245	275	276	282	284	284	
5. Less: Income	(238)	(275)	(276)	(282)	(284)	(284)	
TOTAL NET COST	7	-	-	-	-	-	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.7	2.7
No. of Private Hire Vehicle Licences issued	288	288
No. of Operator's Licences	45	45
No. of Hackney Carriage Licences issued	210	208
No. of Drivers currently being licensed	769	769

DEVELOPMENT & REGULATION

INDUSTRIAL & COMMERCIAL PREMISES

The Council manages and maintains the Enterprise Centre located at Shotgate, Wickford, which has 10 industrial units that are available to let to private firms. The Council also maintains and administers 121 shops at Neighbourhood Shopping Centres, excluding those on Housing Revenue Account estates, as well as the Town Centre Pavilions and other commercial premises.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
WICKFORD ENTERPRISE CENTRE							
1. Premises	264	219	229	236	237	237	
2. Supplies and Services	15	5	5	5	5	5	
3. Management and Administration							
(a) Support Costs	42	35	36	36	36	36	
4. Recharges from other services	5	5	5	5	5	5	A
	326	264	275	282	283	283	
5. Less: Income							
(a) Rent	(175)	(181)	(180)	(206)	(206)	(206)	B
(b) Other	(30)	(7)	(21)	(21)	(21)	(21)	
NET COST/(SURPLUS)	121	76	74	55	56	56	
SHOPS & OTHER COMMERCIAL PREMISES							
6. Premises	77	20	21	21	22	22	
7. Supplies and Services	29	3	2	2	2	2	
8. Management and Administration							
(a) Support Costs	38	94	114	114	114	114	
9. Capital Charges	3	-	1	1	1	1	
10. Recharges from other services	77	78	80	82	83	85	A
	224	195	218	220	222	224	
11. Less Income							
(a) Neighbourhood Shops	(1,389)	(1,347)	(1,368)	(1,390)	(1,412)	(1,412)	C
(b) Other Commercial Premises	(239)	(237)	(220)	(221)	(225)	(225)	C
NET SURPLUS	(1,404)	(1,389)	(1,370)	(1,391)	(1,415)	(1,413)	
TOTAL NET SURPLUS	(1,283)	(1,313)	(1,296)	(1,336)	(1,359)	(1,357)	

Notes:

- A This item reflects recharges from Grounds Maintenance and Cleansing services.
- B Item 5(a) reflects a reduction in the void provision for empty units over the forthcoming budget cycle.
- C Item 11 includes a provision for void properties.

DEVELOPMENT & REGULATION

COUNCIL TAX & NNDR COST OF COLLECTION

These estimates relate to the Council's administration and recovery costs for local taxation.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	622	707	131	131	131	132	A
2. Transport	3	6	1	1	1	1	
3. Rating Reliefs	41	152	152	152	152	152	
4. Supplies and Services	214	197	20	20	20	20	
5. Management and Administration							A
(a) Direct Service Overheads	40	34	7	7	7	7	
(b) Operational Administration Costs	301	267	144	144	144	144	
(c) Support Costs	356	304	666	666	666	666	
(d) Customer Service Centre	-	-	393	393	393	393	
Less:	1,577	1,667	1,514	1,514	1,514	1,515	
6. Income	(703)	(603)	(520)	(520)	(520)	(520)	
7. Cost of Collection Allowance	(240)	(240)	(240)	(240)	(240)	(240)	B
TOTAL NET COST	634	824	754	754	754	755	

Notes:

A Items 1 and 5 reflect the impacts of service restructures including the implementation of the Customer Service Centre.

B Item 7 is an allowance towards the cost of collecting NNDR on behalf of the Government. The forecast makes no provision for any changes in this allowance following the proposed localisation of Business Rates.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	22.0	3.8
Council Tax		
Total number of properties	75,851	75,076
Taxable base	54,388	56,070
NNDR		
Rate Poundage - Small Businesses	46.2p	47.1p
Rate Poundage - Other	47.1p	48.2p
Number of Properties (2014/15 provisional)	4,613	4,662
Rateable Value (2014/15 provisional)	£193m	£189m
Rating Reliefs - Number of Properties		
Discretionary Relief only	13	10
Mandatory plus Discretionary Relief	25	23
Mandatory Relief only	143	191
Community Amateur Sports Clubs	8	8
	<u>189</u>	<u>232</u>

DEVELOPMENT & REGULATION

HOUSING BENEFIT & COUNCIL TAX SUPPORT

Housing Benefit relates to Housing Revenue Account Rent Rebates, rent of private sector dwellings (including Housing Association), charges for board and lodging and accommodation charges for homeless persons. Council Tax Benefit relates to Housing Revenue Account properties, private sector dwellings (including Housing Association properties) and owner occupiers; this was replaced with the Localisation of Council Tax Support from 1st April 2013.

Localisation of Council Tax Support and the implementation of Universal Credit was introduced in 2013/14. At this stage, however, due to the levels of uncertainty it has only been possible to forecast the impacts of the proposed arrangements for Localisation of Council Tax Support. Therefore the budgets for Housing Benefits have been prepared on a business-as-usual approach.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	1,254	1,205	1,000	1,000	1,001	1,001	
2. Benefit Granted	86,475	70,877	65,119	63,982	62,866	61,770	A
3. Transport	11	12	1	1	1	1	
4. Supplies and Services	444	947	1,048	926	910	906	
5. Management and Administration							
(a) Direct Service Overheads	67	60	56	56	56	56	
(b) Operational Administration Costs	430	417	133	133	133	133	
(c) Support Costs	238	203	188	188	188	188	
(d) Customer Service Centre	-	-	90	90	90	90	
Less:	88,919	73,721	67,635	66,376	65,245	64,145	
6. Benefit Subsidy	(86,915)	(71,446)	(65,711)	(64,661)	(63,528)	(62,416)	A
7. Administration Grant	(1,485)	(1,347)	(1,217)	(1,100)	(995)	(899)	B
8. Contribution from Housing Revenue Account	(216)	(208)	(105)	-	-	-	C
9. Recharges to other services	(215)	(299)	(146)	(147)	(149)	(151)	D
10. Income	(13)	(10)	(14)	(14)	(14)	(14)	E
11. Grant Income	(64)	(117)	(116)	-	-	-	B
TOTAL NET COST/(SURPLUS)	11	294	326	454	559	665	

Notes:

- A Item 2 reflects the level of Benefit payments made by Basildon Borough Council; the subsidy received relating to this is reflected in item 6. The significant reduction from 2013/14 is as a result of the introduction of the Localisation of Council Tax Support which has converted Council Tax Benefit into a discount reflected in the Council Tax Base.
- B Item 7 reflects the grant received from the Department for Work & Pensions in relation to the administration of the Housing Benefits service and the New Burdens grant for the Localisation of Council Tax Support.
- C Item 8 reflects Rent Rebate Subsidy Limitation as a result of Housing Revenue Account Rent Restructuring which is expected to conclude in 2014/15.
- D Item 9 reflects the Council's contribution from the Housing Options service for Housing Benefit regarding non-Housing Revenue Account rent rebates.
- E Item 10 reflects income received for work carried out on behalf of Swan Housing and court cost income awarded to the Council in pursuit of outstanding Council Tax & NNDR. It also includes income received in respect of carrying out reviews on Single Residency Discounts

Service Statistics

	Original 2013/14		Estimate 2014/15	
Employees				
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)		38.6		31.6
Average number/amount of benefits granted/paid per week	Benefit £	Caseload	Benefit £	Caseload
Private Sector Dwellings (including Housing Associations & Registered Social Landlords)	108	7,246	107.22	7,202
Housing Revenue Account Properties	76	7,191	75.98	6,998

DEVELOPMENT & REGULATION

ELECTORAL EXPENSES

The Electoral Expenses estimate provides for Borough Council elections. It also relates to the statutory responsibilities of the Council and Electoral Registration Officer and includes maintenance of the Electoral Register.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	60	63	64	64	64	64	
2. Supplies and Services	411	70	170	155	146	146	A
3. Management and Administration							
(a) Direct Service Overheads	3	2	3	3	3	3	
(b) Operational Administration Costs	42	48	37	37	37	37	
(c) Support Costs	22	25	23	23	23	23	
Less:	538	208	297	282	273	273	
4. Recharges to Housing Revenue Account	(7)	(1)	(8)	(7)	(7)	(7)	
5. Income	(209)	(2)	(2)	(2)	(2)	(2)	A
TOTAL NET COST	322	205	287	273	264	264	

Notes:

- A Expenditure and Income varies according to the number and type of elections being held each year - the 2012/13 actuals reflect the Police Commissioner elections, with the 2013/14 forecast being lower to reflect no elections being held.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.6	1.6
Estimated Electorate - as at October	132,000	132,500

DEVELOPMENT & REGULATION

PLANNING ENFORCEMENT

The Planning Enforcement budget relates to the administration and enforcement of unauthorised gypsy/traveller developments across the borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	33	33	34	34	34	34	
2. Supplies and Services	(13)	260	259	259	259	259	
3. Management and Administration							
(a) Direct Service Overheads	1	1	2	2	2	2	
(b) Operational Administration Costs	24	6	5	5	5	5	
(c) Support Costs	81	96	87	87	87	87	
TOTAL NET COST	126	396	387	387	387	387	

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	1.0	1.0

BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18

ENVIRONMENT

ENVIRONMENT

SUMMARY

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates			
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Refuse Collection & Recycling	2,261	2,587	2,759	3,366	3,365	3,346
2. Street Cleansing	1,579	1,628	1,611	1,624	1,631	1,626
3. Environmental Health	1,196	1,265	1,272	1,274	1,275	1,279
4. Churchyard Burial Grounds & Cemeteries	11	(8)	50	43	44	45
5. Other Environment	770	776	739	746	751	755
6. Central Stores	1	-	-	-	-	-
7. Transport & Plant	160	200	194	194	194	194
TOTAL NET COST	5,978	6,448	6,625	7,247	7,260	7,245

ENVIRONMENT

REFUSE COLLECTION & RECYCLING

The main functions of this service are the provision of statutory domestic refuse, kitchen waste and recycling collections, as well as provision of a trade waste and recycling service to businesses across the borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	2,921	3,098	3,164	3,165	3,167	3,168	
2. Transport	1,849	2,049	2,072	2,078	2,135	2,166	
3. Supplies and Services	1,090	1,096	1,107	873	877	879	
4. Recharges from other services	132	144	146	146	147	147	A
5. Management and Administration							
(a) Direct Service Overheads	15	14	14	14	14	14	
(b) Operational Administration Costs	208	183	197	197	197	197	
(c) Support Costs	232	244	227	227	227	227	
6. Capital Charges	91	104	104	104	63	63	
Less:	6,538	6,932	7,031	6,804	6,827	6,861	
7. Income	(4,161)	(4,230)	(4,153)	(3,315)	(3,336)	(3,386)	B
8. Recharges to other services	(25)	(23)	(26)	(28)	(29)	(30)	C
9. Recharges to Housing Revenue Account	(91)	(92)	(93)	(95)	(97)	(99)	
TOTAL NET COST	2,261	2,587	2,759	3,366	3,365	3,346	

Notes:

- A Item 4 reflects a charge for the use of Central Stores.
- B The contract with Biffa Waste Services Limited for disposal of dry recycling comes to an end in 2014/15 and so the forecast has been reduced to reflect from 2015/16 onwards. A contractual arrangement to dispose of Brentwood Borough Council's dry recycling through this contract has been agreed for the same period.
- C Item 8 reflects recharges to various other Council services in respect of services provided by the Refuse service.

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	114.7	114.2
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Collection Statistics

Average number of domestic premises served	75,506	74,024
Average number of special collections (removal of bulky items)	7,500	7,500
Total Household Waste collected (tonnes)	77,500	77,500
Combined Recycling and Compost Target (%)	57.0	57.0

ENVIRONMENT

STREET CLEANSING

The main functions of this service are street and gully cleansing, graffiti removal and the cleaning of town centres and neighbourhood shops. The service mechanically sweeps highways once every six weeks and litter picks highways a minimum of once every two weeks.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	1,450	1,551	1,558	1,559	1,560	1,560	
2. Premises	21	16	16	16	16	16	
3. Transport	485	506	481	509	529	537	
4. Supplies and Services	148	136	149	150	151	152	
5. Management and Administration							
(a) Direct Overheads	6	-	-	-	-	-	
(b) Operational Administration Costs	68	52	51	51	51	51	
(c) Support Costs	111	123	119	119	119	119	
6. Capital Charges	2	2	2	2	2	2	
7. Recharges from other services	59	64	65	65	65	65	A
Less:	2,350	2,450	2,441	2,471	2,493	2,502	
8. Income	(201)	(251)	(248)	(253)	(256)	(258)	
9. Recharges to other services	(356)	(354)	(361)	(368)	(376)	(383)	B
10. Recharges to Housing Revenue Account	(214)	(217)	(221)	(226)	(230)	(235)	
TOTAL NET COST	1,579	1,628	1,611	1,624	1,631	1,626	

Notes:

A Item 7 reflects a charge for the use of Central Stores.

B Item 9 reflects recharges to various other Council services in respect of services provided by the Street Cleansing service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	66.9	66.9

ENVIRONMENT

ENVIRONMENTAL HEALTH

The Council's Environmental Health responsibilities consist primarily of pollution, food hygiene and health and safety.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	852	946	955	955	955	956	
2. Transport	49	54	54	55	55	56	
3. Supplies and Services	206	168	155	156	157	159	
4. Management and Administration							
(a) Direct Service Overheads	33	39	44	44	44	44	
(b) Operational Administration Costs	164	142	143	143	143	143	
(c) Support Costs	102	90	87	87	87	87	
Less:							
1,406	1,406	1,439	1,438	1,440	1,441	1,445	
5. Income	(210)	(174)	(166)	(166)	(166)	(166)	
TOTAL NET COST	1,196	1,265	1,272	1,274	1,275	1,279	

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	23.0	23.0
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The service is responsible for:

- inspecting and regulating 1,362 food businesses, employee health and safety of 2,007 commercial premises and 319 houses in multiple occupation;
- responding to anticipated 5,203 requests for service, of which 1,098 will relate to noise;
- receiving notification and investigating where appropriate approximately 175 accidents under health and safety legislation;
- dealing with 169 infectious disease and food poisoning notifications;
- issuing 95 licences for lotteries and amusements;
- assisting in 1,397 calls regarding stray dogs;
- administering 363 premises licenses under the Liquor Licensing Act 2003;
- administering 1,147 personal licenses under the Liquor Licensing Act 2003;
- administering 181 licenses and permits under the Gambling Act 2005;
- administering 42 animal welfare licenses.

ENVIRONMENT

CHURCHYARD BURIAL GROUNDS & CEMETERIES

This estimate relates to the maintenance of various churchyard burial grounds and cemeteries throughout the Borough.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	159	193	210	210	210	210	
2. Premises	47	38	41	42	43	43	
3. Transport	19	19	18	19	19	19	
4. Supplies and Services	62	66	68	68	68	10	A
5. Management and Administration							
(a) Operational Administration Costs	47	35	37	37	37	37	
(b) Support Costs	21	24	26	26	26	26	
6. Capital Charges	13	11	9	5	5	5	
	368	386	409	407	408	350	
7. Less: Income	(357)	(394)	(359)	(364)	(364)	(305)	A
TOTAL NET COST	11	(8)	50	43	44	45	

Notes:

- A Basildon Council administers burial fees on behalf of Castle Point Borough Council. This agreement commenced on 1 April 2012 and runs until 31 March 2017. Income figures also reflect the assumption that Pitsea cemetery will reach full capacity in 2014.

Service Statistics

	Original 2013/14	Estimate 2014/15
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Employees

Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.2	6.2
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Churchyard Burial Grounds (Closed)

St. Michaels, Pitsea
 St. Mary Magdelene, Billericay
 St. Nicholas, Laindon
 Holy Cross, Basildon
 All Saints Church, Vange

Cemeteries

Wickford
 Pitsea (assumed full capacity for new graves reached in summer 2014)
 Great Burstead

ENVIRONMENT

OTHER ENVIRONMENT

This service covers the provision of Environmental Maintenance which includes land drainage issues, Community Related Assets (CRA) hard surface maintenance supervision, winter gritting requirements and Council-owned street lighting issues.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	56	58	59	59	59	59	
2. Premises	406	385	365	366	367	368	A
3. Transport	6	7	9	9	9	9	
4. Supplies & Services	117	148	132	138	142	145	B
5. Management and Administration							
(a) Direct Overheads	9	7	6	6	6	6	
(b) Operational Administration Costs	115	121	120	120	120	120	
(c) Support Costs	52	40	39	39	39	39	
6. Capital Charges	10	10	9	9	9	9	
	771	776	739	746	751	755	
7. Less: Income	(1)	-	-	-	-	-	
TOTAL NET COST	770	776	739	746	751	755	

Notes:

- A Item 2 includes hard surfacing maintenance within the Borough.
- B Item 4 includes costs for replacing street furniture (e.g. nameplates, bollards and railings).

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

ENVIRONMENT

CENTRAL STORES

This estimate relates to the provision of the Council's central stores service located at Barleylands Depot.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	79	141	105	105	105	105	
2. Premises	2	2	2	2	2	2	
3. Transport	82	68	71	72	73	74	A
4. Supplies and Services	28	12	17	17	17	17	A
5. Management and Administration							
(a) Direct Service Overheads	135	91	92	92	92	92	
(b) Operational Administration Costs	29	26	26	26	26	26	
(c) Support Costs	26	29	28	28	28	28	
Less:	381	369	341	342	343	344	
6. Income	(96)	(64)	(64)	(64)	(64)	(64)	A
7. Recharges to other services	(284)	(305)	(277)	(278)	(279)	(280)	B
TOTAL NET COST	1	-	-	-	-	-	

Notes:

- A Items 3, 4 and 6 include the issue of Fuel and Stores items and recovery of income to/from partnership organisations including English Landscapes, South Essex Parking Partnership and Riverside Truck Rental Ltd.
- B Item 7 reflects recharges to other Council services in respect of their use of the Stores service.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	4.5	3.5

ENVIRONMENT

TRANSPORT & PLANT

The Transport and Plant estimates reflect the costs of managing the vehicle contract that was outsourced to Riverside Truck Rental Ltd. Transport costs are charged directly to service budgets.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	4	22	22	22	22	22	
2. Transport	8	14	17	28	28	29	A
3. Supplies and Services							
(a) Workshop Expenses (incl contingency)	-	50	50	50	50	50	
(b) Other	-	1	1	1	1	1	
4. Management and Administration							
(a) Direct Service Overheads	156	125	127	127	127	127	
(b) Operational Administration Costs	17	17	17	17	17	17	
(c) Support Costs	9	18	18	18	18	18	
5. Capital Charges	2	2	2	2	2	2	
Less:	196	249	254	265	265	266	
6. Recharges to Housing Revenue Account	(8)	(14)	(17)	(28)	(28)	(29)	A
7. Income	(8)	(3)	(3)	(3)	(3)	(3)	
8. Contract Profit Share	(20)	(32)	(40)	(40)	(40)	(40)	B
TOTAL NET COST	160	200	194	194	194	194	

Notes:

- A Item 2 reflects the payments made to Riverside Truck Rental Ltd to procure and maintain vehicles relating to the HRA (shown in item 6).
- B Item 8 reflects the minimum income committed by Riverside Truck Rental Ltd as part of the workshops tender.

Service Statistics

	Original 2013/14	Estimate 2014/15			
Employees					
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	0.5	0.5			
	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
Main Expenditure Items					
Transport Contract Payments	1,625	1,709	1,823	1,908	1,910
Leasing	281	184	96	42	42

**BUDGET 2014/15
AND THREE YEAR FORWARD
FINANCIAL FORECAST TO 2017/18**

HOUSING

HOUSING

SUMMARY

Item	Actual	Original Budget	Estimates			
	2012/13 £'000	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000
1. Housing Options	1,493	1,397	1,518	1,519	1,519	1,519
2. Private Sector Housing	164	200	200	200	200	200
3. Housing Regeneration and Contribution to HRA	649	741	769	787	788	788
4. Community Safety	144	159	158	159	159	159
TOTAL NET COST	2,450	2,497	2,645	2,665	2,666	2,666

HOUSING

HOUSING OPTIONS

The Housing Options budget reflects the administration of the Homeless service, including the monitoring of the Homelessness Prevention funding.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	884	786	842	842	842	842	
2. Supplies and Services							
(a) Bed & Breakfast Services	316	58	68	76	76	76	A
(b) Grants to Organisations	170	264	238	238	238	238	B
(c) Other	105	63	97	97	97	97	B
3. Management and Administration							
(a) Direct Service Overheads	39	38	45	45	45	45	
(b) Operational Administration Costs	252	219	114	114	114	114	
(c) Support Costs	128	153	143	143	143	143	
(d) Customer Service Centre			170	170	170	170	
4. Recharges from other services	206	141	148	155	155	155	C
Less:	2,100	1,722	1,865	1,880	1,880	1,880	
5. Income	(61)	(32)	(32)	(32)	(32)	(32)	
6. Housing Benefit received	(256)	(41)	(66)	(80)	(80)	(80)	A
7. Recharges to other Services	(45)	(3)	-	-	-	-	
8. Recharges to Housing Revenue Account	(245)	(249)	(249)	(249)	(249)	(249)	D
TOTAL NET COST	1,493	1,397	1,518	1,519	1,519	1,519	

Notes:

- A Item 6 reflects Housing Benefit relating to Bed and Breakfast services in item 2(a) above.
- B Items 2(b) and 2(c) relate to costs incurred on Homelessness Prevention including grant payments to organisations.
- C Item 4 reflects the Council's contribution to Housing Benefit for homeless persons.
- D Item 9 reflects a recharge to the Housing Revenue Account for Rehousing Services.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	24.5	27.1

The service is responsible for a number of different types of lets under the Homeless Persons Act and anticipates the following usage:

Permanent lets (Council properties)	600	600
Permanent lets (Housing Association)	353	353
Temporary lets (Council properties)	150	150
Temporary lets (Housing Association)	90	90
Mutual exchanges	450	450
	1,643	1,643

In addition a number of clients will be accommodated in hostels and Bed and Breakfast accommodation on a temporary basis. It is expected that there will also be a number of offers made that are subsequently not taken up.

HOUSING

PRIVATE SECTOR HOUSING

These estimates reflect the financial support provided to enable improvements to private sector housing stock throughout the Borough and the net cost of providing disabled facilities grants

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Management and Administration							
(a) Operational Administration Costs	2	-	-	-	-	-	
(b) Support Costs	7	20	20	20	20	20	
2. Grants for improvement works	848	600	600	600	600	600	A
Less:	857	620	620	620	620	620	
3. Government Grants	(693)	(420)	(420)	(420)	(420)	(420)	A
TOTAL NET COST	164	200	200	200	200	200	

Notes:

- A Item 2 reflects the funding for Disabled Facilities Grants (DFGs). The net funding requirement in excess of Government grant (Item 5) will be met from prudential borrowing and capital receipts.

Service Statistics

	Original 2013/14	Estimate 2014/15
Number of Disabled Facilities Grant per annum	125	125

HOUSING

HOUSING REGENERATION AND CONTRIBUTION TO HRA

These estimates reflect the support provided to the regeneration project at the Craylands & Fryerns estates and the contribution made by the General Fund to costs incurred by the Housing Revenue Account in respect of General Fund activities.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	201	314	294	294	295	295	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services	74	14	15	15	15	15	
4. Contribution to Housing Revenue Account	462	471	481	499	499	499	A
5. Management and Administration							
(a) Direct Service Overheads	8	9	9	9	9	9	
(b) Operational Administration Costs	20	25	25	25	25	25	
(c) Support Costs	89	86	86	86	86	86	
	856	921	912	930	931	931	
6. Less: Income	(207)	(140)	(103)	(103)	(103)	(103)	B
7. Recharges to Housing Revenue Account	-	(40)	(40)	(40)	(40)	(40)	
TOTAL NET COST	649	741	769	787	788	788	

Notes:

- A General Fund contribution to the HRA in respect of amenity maintenance and cost of the Anti Social Behaviour Team.
- B Item 6 relates to external income received relating to the Housing Regeneration Projects from Swan Housing.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	6.8	6.8

HOUSING

COMMUNITY SAFETY

These estimates reflect the Council's obligations under three Acts of Parliament:

- The Crime & Disorder Act 1998;
- The Police Reform Act 2011;
- The Domestic Violence Crime and Victims Act 2004.

These Acts are responded to by working in partnership with local agencies to develop and implement strategies to reduce crime, disorder and anti-social behaviour in the local area.

Item	Actual 2012/13 £'000	Original Budget 2013/14 £'000	Estimates				Notes
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	
1. Employees	85	84	85	85	85	85	
2. Transport	2	2	2	2	2	2	
3. Supplies and Services							
(a) Core Services	47	5	5	6	6	6	A
(b) Grant Funded Services	7	-	-	-	-	-	B
4. Management and Administration							
(a) Direct Service Overheads	2	3	3	3	3	3	
(b) Operational Administration Costs	21	38	37	37	37	37	
(c) Support Costs	19	27	26	26	26	26	
	183	159	158	159	159	159	
5 Less: Income	(39)	-	-	-	-	-	B
TOTAL NET COST	144	159	158	159	159	159	

Notes:

- A Item 3(a) relates to the Council's contribution to the Basildon Community Safety Partnership.
- B Item 3(b) and 6 relate to externally funded projects - Community Safety Partnership, Vigilance and Anti Social Behaviour Victim & Witness Support.

Service Statistics

	Original 2013/14	Estimate 2014/15
Employees		
Full-Time Equivalent (including an allowance for temporary, casual and agency staff)	2.0	2.0

