

# Basildon Borough Local Development Framework

## Statement of Consultation

### Draft Statement of Community Involvement: First Revision

How we will involve the community in planning in  
Basildon Borough

December 2011



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## Introduction

- 1 This statement sets out the results of consultation undertaken on Basildon Borough Council's Statement of Community Involvement - Draft First Revision 2011.
- 2 The Planning and Compulsory Act 2004 requires Local Planning Authorities (LPAs) to produce a SCI setting out how and when anyone with an interest in planning in their area can have their say on:
  - Applications for planning permission for development (planning applications);
  - Planning appeals (when planning permission is refused and the applicant appeals to the Secretary of State);
  - Planning enforcement; and
  - Plans made by the Council for the future development and / or protection of the area (the Local Development Framework (LDF))
- 3 The SCI formalises proposals for consulting the public and interested stakeholders on planning matters in the Borough and builds on the Council's Planning Service's existing consultation practices.
- 4 The Council's first SCI was adopted in October 2009, however it recognised that from time to time, it would need to be updated to reflect legislative changes, or changes to the Council standards of consultation or general service delivery.

## How did we consult on the SCI First Revision?

- 5 The SCI Draft First Revision was open for a three week consultation between 21 September 2011 and 12 October 2011.
- 6 All individuals and organisations registered on the LDF mailing list received either a notification email or letter letting them know about the consultation, depending on their preferred contact method. In the event of an email being returned as 'undeliverable', a letter was sent to the registered postal address instead.

- 7 A press release was issued on 20 September 2011, which was subsequently posted on the Council's Facebook® and Twitter sites.
- 8 An advert was also placed in the 29 September 2011 edition of the local free paper, The Yellow Advertiser, a copy of which can be seen in Appendix A.

## How the SCI could be accessed

- 9 The document was available on the Council's online LDF Consultation Portal, accessed via its website where it could be read, downloaded and commented on.
- 10 Hard copies of the draft were available to view at the Basildon Centre Reception and as a Reference Document at the Borough's main libraries (Basildon, Billericay and Wickford). Hard copies and comments forms were also available on request from these locations or by contacting the Council's Forward Plans Team by 'phone or by email.

## Consultation Responses

- 11 In summary, 17 organisations/ people responded to the consultation, making 121 comments in total.

Number	Response Method
4	Paper Comments Form
5	Email
7	Online, via LDF Consultation Portal

- 12 Consultations on SCIs tend to have low response rates compared to the consultation results of other Local Development Framework documents; this is despite media promotion and direct contact with the public and stakeholders via letters and emails.

**13** Comments were received from:

**National Organisations**

- The Coal Authority<sup>(1)</sup>
- Natural England
- The Theatres Trust
- The Homes and Communities Agency

**Local Organisations**

- Essex Police
- Billericay Design Statement Association
- Basildon Natural History Society
- Billericay Town Council
- Essex County Council - Schools Service

**Utilities**

- Anglian Water Services Ltd

**Developers/ Planning Agents**

- Smart Planning Ltd

**Individuals**

- Mr Geoffrey Jeakins, Hockley
- Mr Albert Mower, Billericay
- Mr Mike Patterson, Basildon
- Mr John Buchanan, Billericay
- Mr Cornelius Weatley, Basildon
- Mr Barrie Stone, Billericay

**Overall Results**

**14** Many useful comments or corrections were made by the respondents, which have been incorporated into the final SCI. A schedule of the comments made, how they have been considered and any specific Council response can be found in Appendix B.

<sup>1</sup> The Council is required to consult with the Coal Authority under regulation 2 (1) of the Town and Country Planning (Local Development) (England) Regulations 2004, as amended in 2008 & 2009.

## Appendix A: Advert

**Have your say**  
on how Basildon Council should involve everyone in  
planning new development.



The **Statement of  
Community  
Involvement**  
sets out Basildon  
Council's approach to  
involving everyone in  
planning decisions.

It is now being  
revised.

To have your say on the Statement of Community Involvement –  
Draft First Revision 2011:

- visit <http://basildon-consult.limehouse.co.uk/portal/>
- view it at Basildon, Wickford and Billericay libraries & the  
Basildon Centre Reception
- contact us on 01268 294748 or [ldf@basildon.gov.uk](mailto:ldf@basildon.gov.uk)

Please let us have your views by

**5pm, Wednesday 12 October 2011**

**Basildon Council**  
BASILDON • BILLERICAY • WICKFORD

## Appendix B: Response Schedule

Miss Rachael Bust – The Coal Authority – no comments

Mrs Sue Bull – Anglian Water Services Ltd – no comments

<b>Question SCI 1: Is this section helpful?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	Yes	The Council notes this response.	
Mr Geoffrey Jenkins		Yes	The Council notes this response.	
Mr Albert Mower		Yes	The Council notes this response.	
Mr Ian Davie	BDSA	Yes	The Council notes this response.	
Mr Gordon Reid	Basildon Natural History Society	Yes	The Council notes this response.	
Mr Barrie Stone		Yes	The Council notes this response.	
<b>Question SCI 2: Are there any other sources of information on planning that we could include?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	Yes. Information to general public that Essex Police have Architectural Liaison Officers / Crime Prevention Design Advisers that offer security advice on planning matters.	Change SCI	Secured by Design will be added to a revised Section 2 of the SCI – under the heading “Advisory Bodies”.
Mr Geoffrey Jenkins		"Friends of the Earth"	The Council notes this	Friends of the Earth will be

		contact details could have been provided as they could provide information not known by other named groups.	response. Change SCI	added to a revised Section 2 of the SCI – under the heading “Special Interest Groups/ Charitable Organisations”.
Mr Albert Mower		Citizens Advice Bureau	The Council notes this response. Change SCI	Citizens’ Advice Bureau will be added to a revised Section 2 of the SCI – under the heading “Special Interest Groups/ Charitable Organisations”.
Mr Ian Davie	BDSA	The Billericay Design Statement could be referred to as an example of real community involvement.	The Council notes this response. No Change.	Whilst, the Billericay Design Statement is an example of a document prepared with community engagement, it is not appropriate to reference it in this section of the SCI as it focuses on organisations rather than documents.
Mr Phil Sturges	Natural England	With respect to <b>terrestrial</b> planning, we believe the information sources listed to be the primary ones which the public needs. However, the Borough includes land adjacent to the <b>marine environment</b> .  We therefore suggest that the <b>Marine Management</b>	The Council notes this response. Change SCI	The Marine Management Organisation and The Port of London Authority will be added to a revised Section 2 of the SCI – under the heading “Advisory Bodies”.

		<b>Organisation and Port of London Authority</b> should be added to the list of statutory advisors to cover planning issues affecting areas outwith the costal defences. As a general rule, more detailed information on the planning system is often provided as further links in many of the cited sources.		
Mr Gordon Reid	Basildon Natural History Society	On wildlife issues: Essex Wildlife Trust, Abbots Hall Farm, Great Wigborough, Colchester, CO5 7RZ	The Council notes this response. Change SCI	Essex Wildlife Trust will be added to a revised Section 2 of the SCI – under the heading “Special Interest Groups/ Charitable Organisations”.
Mr Barrie Stone		No	The Council notes this response. No change.	
<b>Question SCI 3: Do you agree with the Council's approach to pre-application advice and discussions? If not, can you let us know why?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jenkins		Not all of it. A lot of emphasis is placed on using a website which is not always popular, and possible difficult to use for those not familiar with this method. Pre-application	The Council notes this response. Change SCI.	The Council will provide advice to anyone on how they need to make a planning application, (e.g. the necessary form to complete, the fee to pay, supporting documentation



		<p>advice is preferable by personal contact with a member of planning team - a lot easier for applicant and more direct.</p>	<p>to provide, etc). This service is available in person, by phone or in writing and is an essential part of the Council's Planning Service. This is not what is meant by Pre-Application Advice and the SCI will be changed so that it is clear that this service is available, free of charge and in various ways.</p> <p>The term Pre-Application Advice refers to a service provided to customers wishing to seek Planning Officers' opinion on the merits of a development, ahead of submitting a planning application.</p> <p>The SCI will be changed so that it makes it clearer that householders have a free option of using the Government's Planning Portal to determine what is required.</p> <p>The term 'Pre-Application</p>
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				Advice' will also be added to the glossary.
Mr Albert Mower		Yes	The Council notes this response. No change.	
Mrs Alice Quinn	Smart Planning Consultant Ltd	<p>I do not agree with the Council's approach toward pre-application discussions. The Local Planning Authority (LPA) provides a public service which is funded by the local business and residential community.</p> <p>Development is a positive process which is of benefit to all within the Authority. Pre-application advice is a positive part of the development process which makes for better planning for all concerned.</p> <p>The charging for this service dissuades many developers from fostering early involvement of LPA Officers in the development process and this is to the detriment of 'effective and</p>	The Council notes this response. No change.	<p>On 10 February 2010, the Council's Cabinet resolved to start charging for pre-application planning advice.</p> <p>Previously, many requests to the Council for pre-application advice were of a speculative nature and did not lead to the submission of an application. Planning Officer time was being spent disproportionately on non statutory parts of the Planning Service, rather than focussing on considering submitted applications.</p> <p>The Council accepts the positive value of pre-application advice, but in the face of budget pressures could not continue to provide this</p>

		positive' planning in my opinion.		service without recovering some of the costs of providing it. This represents better value for local tax payers.
Mr Ian Davie	BDSA	Generally yes, but in the interests of transparency the consultations on major applications should be made available to the public.	Change SCI	The Council agrees. It already makes any consultation responses available on request.  The SCI will be amended to reflect this.
Mr Gordon Reid	Basildon Natural History Society	Ref para 25. Does "Council Policy" mean policy formally agreed at council meetings or does it mean policy stated by the majority party which has not yet been agreed at a Council meeting, this can be very contentious.	The Council notes this response. Change SCI.	It referred to Council Planning Policy, which is adopted by a meeting of the Full Council, rather than just the Council's Cabinet. The term "Council Policy", will be replaced with the term "Development Plan" so that this is clear. However, other material considerations could include other non-planning policies/ strategies adopted by just the Cabinet, or by other authorities, organisations or agencies.

Mr Barrie Stone		OK	The Council notes this response. No change.	
<b>Question SCI 4 - Does this section clearly explain how you can comment on a planning application? Please explain your answer.</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	Should you add that, Crime and the Fear of Crime are material considerations.	The Council notes this response. Change SCI	Crime and fear of crime will be added as examples of material considerations.
Mr Geoffrey Jeakins		No - comments made by letter assumes every applicant must fax it through. Is not every letter in itself - possibly handwritten and not faxed through - acceptable? Why is it necessary to fax as this request is unclear?	The Council notes this response. Change SCI	This is not what was intended by this section. Letter can be posted, rather than faxed. The wording will be amended to clarify this.
Mr Albert Mower		Yes	The Council notes this response. No change.	
Mr Ian Davie	BDSA	Yes, but the Weekly List does not include all applications, neither are all decisions notified.	The Council notes this response. No change.	Only applications received that are invalid or an insufficient fee has been paid are not published on the Weekly List, which is why the numbering sequence may appear with gaps.

				Anyone who has submitted comments to the Council are notified of the decision in writing or by email, depending on how the comments were originally submitted.
Mr Gordon Reid	Basildon Natural History Society	Yes	The Council notes this response. No change.	
Mr Barrie Stone		Yes	The Council notes this response. No change.	
<b>Question SCI 5 - Do you agree with the Council's approach to how it will treat objections and supports?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No - If an objection or support is important enough to be valid and is noted in officer's report, - does it mean there will still be no communication?	The Council notes this response. Change SCI.	The report will be changed to emphasise the point that whilst the Council welcomes comments on applications, this process does not involve entering into debate and discussion with objectors or supporters once the comments have been submitted.
Mr Albert Mower		Agreed	The Council notes this response. No change.	

Mr Gordon Reid	Basildon Natural History Society	Yes.	The Council notes this response. No change.	
Mr Barrie Stone		OK.	The Council notes this response. No change.	
<b>Question SCI 6 - Do you have any comments about how you can be notified about these different types of applications? If you do can you tell us what they are?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Service	Insert a bullet point under paragraph 48 to read 'write to key stakeholders'.	The Council notes this response. Change SCI	A bullet point will be added to reflect the council will notify key public and statutory stakeholders.
Mrs Helen Philpot	Billericay Town Council	<p>Billericay Town Council objects that Basildon Council does not consult people who are affected, only sending notification to near neighbours.</p> <p>Billericay Town Council objects to the idea that no notification is given to neighbours with regards to LDCs.</p>	The Council notes this response. No change.	<p>The Council administers a notification process which already goes beyond the legal minimum.</p> <p>The Council also consults Parish and Town Councils on all applications given their role in representing local community views.</p> <p>It is important that Lawful Development Certificates (LDC) are not confused with applications for planning permission. If an</p>

				<p>LDC is issued, it is merely a confirmation that the development proposed does not need planning permission, as it is Permitted Development by virtue of the General Permitted Development Order.</p> <p>LDCs are not compulsory; many people for example opt not to enquire with the Council and determine themselves whether their proposals are Permitted Development or not. They serve more to offer peace of mind to householders that they are not acting outside planning legislation with certain types of development which causes problems when properties are subsequently sold.</p> <p>The Council will of course notify neighbours and other stakeholders if it receives an application for planning consent, as a result of NOT</p>
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				issuing an LDC.
Mr John Buchanan		Notification in respect of minor developments should not always be limited to immediately adjoining properties. Sometimes properties on the opposite side of the road, or whose street address is in a different road close to the affected site need to be notified.	The Council notes this response. No change.	The law states the Council need only notify properties which share a boundary with the proposal site. It does not consider properties which are on the opposite side of the road or in the general neighbourhood as being essential for notification.  That said, the Council's approach is to permit an application's Case Officer to make a judgement when issuing the notifications as to whether other properties should also be consulted, over and above what the Council legally has to do, depending on the proposal and the merits for doing so.
Mr Albert Mower		Agreed	The Council notes this response. No change.	
Mr Ian Davie	BDSA	Notification of even minor developments should include properties to both front and rear, together	The Council notes this response. No change.	The law states the Council need only notify properties which share a boundary with the proposal site. It



		with any subsequent amendments (see SCI 7).	<p>does not consider properties which are on the opposite side of the road or in the general neighbourhood as being essential for notification.</p> <p>That said, the application's Case Officer will make a judgement when issuing the notifications as to whether other properties should also be consulted depending on proposal and the merits of doing so.</p> <p>In terms of notifying people, the Council only has a finite time to determine most planning applications, usually 8 or 13 weeks, in line with national targets.</p> <p>It is therefore not possible to consult on every change to a planning application as the application is considered.</p> <p>On receipt of any</p>
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				<p>amendments, the Council's Planning Officers will therefore make a judgement as to whether the amendment is material or not to the application.</p> <p>Whilst all amendments go on the Council's online PublicAccess system, only those which are judged to be material amendments are subject to further consultation.</p>
Mr Gordon Reid	Basildon Natural History Society	Under para 55 better access to a list of notification and applications should be available e.g. on the planning websites otherwise one would have to visit Council reception weekly!	Change SCI.	<p>This is a fair point and highlights an area we need to improve in the future.</p> <p>We will publish a list of telecommunication development notifications on our website on at least a monthly basis, so that they are more accessible to our customers.</p>
Mr Barrie Stone		No.	The Council notes this response. No change.	

<b>Question SCI 7 - Do you have any views about the Council's approach to determining planning applications?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No.	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Service	The reason for supporting or rejecting a developer contribution request should be set out clearly in the committee minutes along with the intended triggers and indexation to be applied to the contributions if these differ from the stakeholders' requirements.	The Council notes this response, however would like to clarify that the minutes are a summary of the debate and resolution of the Committee which will not necessarily have debated all financial detail of a specific contribution; which is delegated to professional officers to conclude.  Committee reports will however be reviewed to provide greater clarity and transparency of these issues.	The Council will need address this on a case by case basis, having regard to the individual merits of each application.
Mrs Helen Philpot	Billericay Town Council	Billericay Town Council objects that when they or public have been consulted and have commented, then developers amend plans and it is approved, these amendments are not made known to objectors	The Council notes this response. No change.	The Council only has a finite time to determine most planning applications, usually 8 or 13 weeks, in line with national targets.  It is therefore not possible to consult on every change to a planning application as

		prior to a decision being made. The amendments should go back to all consultees.		<p>the application is considered.</p> <p>On receipt of any amendments, the Council's Planning Officers will therefore make a judgement as to whether the amendment is material or not to the application.</p> <p>Whilst all amendments go on the Council's online PublicAccess system, only those which are judged to be material amendments are subject to further consultation.</p>
Mr John Buchanan		Sometimes a developer makes changes to his application after the consultation process with neighbours etc has taken place. In the event that neighbours have objected to the application, such changes should be notified to the objectors, before the application is determined.	The Council notes this response. No change.	<p>The Council only has a finite time to determine most planning applications, usually 8 or 13 weeks, in line with national targets.</p> <p>It is therefore not possible to consult on every change to a planning application as the application is considered.</p> <p>On receipt of any</p>

				<p>amendments, the Council's Planning Officers will therefore make a judgement as to whether the amendment is material or not to the application.</p> <p>Whilst all amendments go on the Council's online PublicAccess system, only those which are judged to be material amendments are subject to further consultation.</p>
Mr Albert Mower		No references made to national government planning objectives.	The Council notes this response. No change.	This section of the SCI considers how in a practical sense the Council determines planning applications; rather than what it considers to arrive at a decision.
Mr Con Wheatley		Throughout the Basildon District, there are a considerable number of single plots that come under the 'Greenbelt'. These single plots serve no purpose whatsoever and become dumping grounds for rubbish. An example of this is the last	The Council notes this response. No change.	This is not a matter for the SCI or the Forward Plans Team. It is a matter for the Council to determine when preparing its Development Plan Documents of the Local Development Framework, including the Core Strategy.

		<p>250 yards of the Southern end of Orchard Avenue, Ramsden Bellhouse, Billericay - Orchard Avenue being a no through road (dead end). There are only 3 single plots left to complete Orchard Avenue but are within the Greenbelt. In this same small area, there are 5 residential dwellings. The 3 single plots mentioned are socially and physically part of Orchard Avenue and should be taken out of the greenbelt to enhance and complete the residential area and within the village envelope.</p> <p>Summing up, the forward planning team should give serious consideration to remove these single plots from the Greenbelt to serve beneficial purposes for all concerned.</p>		
Mr Ian Davie	BDSA	If an applicant makes amendments to the	The Council notes this response. No change.	The Council only has a finite time to determine

		proposal after approval of the original plan, neighbouring properties should be notified (see SCI 6), whether or not they had objected.		<p>most planning applications, usually 8 or 13 weeks, in line with national targets.</p> <p>It is therefore not possible to consult on every change to a planning application as the application is considered.</p> <p>On receipt of any amendments, the Council's Planning Officers will therefore make a judgement as to whether the amendment is material or not to the application.</p> <p>Whilst all amendments go on the Council's online PublicAccess system, only those which are judged to be material amendments are subject to further consultation.</p>
Mr Gordon Reid	Basildon Natural History Society	OK	The Council notes this response. No change.	
Mr Barrie Stone		OK	The Council notes this response. No change.	

<b>Question SCI 8 - Do you have any views about how people can be notified of a decision on a planning application?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Albert Mower		Fully Covered	The Council notes this response. No change.	
Mr Albert Mower		Fully Covered	The Council notes this response. No change.	
Mr Phil Sturges	Natural England	In our view, it is important that all those who contacted the Council and gave a full postal or email address for written correspondence should be notified of the decision when it is issued. In our experience, Natural England does not always receive notification of planning decisions where we have made representations.	The Council notes this response. No change.	It is not clear whether Natural England are referring to notification it receives in general from LPAs or from Basildon Council, however the Council does notify all objectors/ supporters of the decision in the same format as it received their correspondence on an application.
Mr Gordon Reid	Basildon Natural History Society	OK.	The Council notes this response. No change.	
Mr Barrie Stone		No.	The Council notes this response. No change.	
<b>Question SCI 9 - Do you have any comments on how people can be notified of planning appeals?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		Why are there no further contact details for the planning directorate, e.g.	Change the SCI	Contact details for the Planning Inspectorate will be added as suggested.



		address, or website.		
Mr Blaise Gammie	Essex County Council Schools Service	A list of appeals lodged and decided should be posted promptly on the web site on a weekly basis	The Council notes this response. Change the SCI	The Council already does this. Wording will be added in the Appeals section to explain how it is accessible.
Mr Gordon Reid	Basildon Natural History Society	Is there any way one can appeal against the granting of a planning application?	The Council notes this response. No change.	There are no third party rights of appeal in the English Planning System.
Mr Barrie Stone		No	The Council notes this response. No change.	
<b>Question SCI 10 - Do you have any views about the Council's approach to community involvement in planning obligations?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Service	Where viability requires that certain impacts are not fully mitigated, committee reports should chronicle the negotiations that have taken place and make it clear how priorities have been balanced in arriving at the recommended package of obligations.	The Council notes this response. It is not considered necessary to chronicle negotiations within committee reports which can often be of a sensitive nature. However, it is recognised that the recommendation reached should reflect the priorities and balance of arguments considered in reaching a recommendation.	Committee reports will be reviewed on a case by case basis having regard to the individual merits of each application.
Mr Ian Davie	BDSA	In the interests of transparency, Section 106	The Council notes this response. No change.	All s106 agreements are a public document and are

		agreements or other mitigation arrangements should always be publicised.		available on request. Where possible we will also publish these on our PublicAccess system, alongside the original application files.
Mr Gordon Reid	Basildon Natural History Society	OK	The Council notes this response. No change.	
Mr Barrie Stone		OK	The Council notes this response. No change.	
<b>Question SCI 11 - Do you have any views about how you can be involved in planning enforcement?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Ian Davie	BDSA	Twelve weeks is too long before enforcement commences. Much work may have taken place in this time, and there then could be an understandable reluctance to pursue some infringements.	The Council notes this response. Change SCI	The SCI will be changed to indicate that the Planning Enforcement Policy 2010 sets out how the incoming workload of the Council's Enforcement Team will be prioritised. This will add greater clarity as to why some cases take longer to process than others.
Mr Gordon Reid	Basildon Natural History Society	Good	The Council notes this response. No change.	
Mr Barrie Stone		OK	The Council notes this response. No change.	

<b>Question SCI 12 - Do you have any comments about the ways of involving different people or organisations during the preparation of the Local Development Framework?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Services	Paragraph 89 should make reference to Supplementary Guidance produced by the County and other agencies, such as the Developers' Guide to Infrastructure Contributions.	The Council notes this response. Change the SCI	The status of the Developers' Guide to Infrastructure Contributions in Basildon Borough is as additional guidance, rather than as a formal Supplementary Planning Document (SPD). Paragraph 89 will not be changed however ECC's role in preparing SPDs will be set out in the appropriate section.
Mr Gordon Reid	Basildon Natural History Society	Good	The Council notes this response. No change.	
Mr Barrie Stone		No.	The Council notes this response. No change.	
<b>Question SCI 13 - Do you have any comments about our approach to engaging with delivery stakeholders?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Services	In paragraph 104 'local authority education dept' should read 'Essex County Council Schools, Children & Families	The Council notes this response. Change the SCI.	The terminology will be amended as advised.

		Directorate’.		
Mr Phil Sturges	Natural England	We consider that the key local stakeholders that Natural England would wish to see involved in the LDF are explicitly listed as included in consultation processes (e.g. statutory bodies). Other stakeholder groups with a remit relating to the natural environment should be included such as RSPB, Essex Wildlife Trust, Essex Field Club, Basildon Natural History Society, Basildon Countryside & Wildlife Forum, etc.	The Council notes this response. Change the SCI.	Natural Environment organisations will be added as a group of “relevant delivery agencies” to paragraph 104.
Mr Gordon Reid	Basildon Natural History Society	No.	The Council notes this response. No change.	
Mr Barrie Stone		Yes. Stakeholders should be given outline advice as DPD is worked up.	The Council notes this response. No change.	Advice on how to engage in the process is available to all stakeholders as a DPD is worked up. Technical stakeholders (such as the highway/ water authorities for example) might also help

				<p>the Council to test the DPD's draft proposals ahead of formally publishing a consultation version to ensure that what is being proposed is reasonable and to ensure the Council is aware of what else may need to be done to deliver the development.</p> <p>What the Council cannot do is give local stakeholders any assurances as to the future policy direction of the DPD, as this would be improper ahead of the formal consultation stages and Examination in Public.</p>
<b>Question SCI 14 - Do you have any comments about how people can be involved in DPD, CIL Schedule, SPD or Neighbourhood Plan preparation?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	Could you add guidance on the make up of a Neighbourhood Forum... what constitutes a Neighbourhood Forum...etc	The Council notes this response. No change.	These matters are still subject to Government debate and have yet to be finalised. It is not possible to put this level of detail in the SCI at this time.
Mr Geoffrey Jeakins		Would pre-application	The Council notes this	These matters are still

		advice be applicable to neighbourhood plan preparation?	response. No change.	subject to Government debate and have yet to be finalised. It is not possible to put this level of detail in the SCI at this time.
Mr Gordon Reid	Basildon Natural History Society	OK	The Council notes this response. No change.	
Mr Barrie Stone		OK	The Council notes this response. No change.	
<b>Question SCI 15 - How easy did you think the SCI Draft First Revision was to follow?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		Not that easy	The Council notes this response.	The Council will aim to simplify the layout of the SCI so that it is easier to read.
Mr Albert Mower		Not that easy	The Council notes this response.	
Mr Phil Sturges	Natural England	Very easy	The Council notes this response.	
Mr Gordon Reid	Basildon Natural History Society	Quite easy	The Council notes this response.	
Mr Barrie Stone		Okay	The Council notes this response.	
<b>Question SCI 16 - Have we missed any terms or abbreviations you think would be helpful to explain?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Service	Include definitions of 'Social Infrastructure' and 'Key Stakeholders' - both should refer to Education and Childcare.	Change the SCI	Definitions of Social Infrastructure and Stakeholders have been added into the Glossary.
Mr Albert Mower		No	The Council notes this	

			response. No change.	
Mr Steve Greener	Homes and Communities Agency	Planning Performance Agreements?	Change the SCI	Text about Planning Performance Agreements will be added into the Consultation on planning applications section and included in the glossary.
Mr Gordon Reid	Basildon Natural History Society	The initials BBC could lead to a misunderstanding.	Change the SCI	BBC will be added into the glossary.
Mr Barrie Stone		Okay	The Council notes this response. No change.	
<b>Question SCI 17 - Do you have any comments to make on Appendix 2?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		This information more relevant to the Council	The Council notes this response. No change.	This information is intended to highlight the advantages and disadvantages of the difference methods, but it could be of use also to developer/ applicants who are looking to carry out their own consultation/engagement.
Mr Gordon Reid	Basildon Natural History Society	Useful	The Council notes this response. No change.	
Mr Barrie Stone		No.	The Council notes this response. No change.	

<b>Question SCI 18 - Do you have any you wish to make on Appendix 3?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	You have not included the Essex Fire & Rescue Service in any of the above list...is this an error?	The Council notes this response. No change.	These organisations are already listed further down the page.
Mr Geoffrey Jeakins		No.	The Council notes this response. No change.	
Mr Blaise Gammie	Essex County Council Schools Service	In paragraph 150 the functions of ECC should be broken down to include schools, highways, early years & childcare et al.	The Council notes this response. No change.	It is acknowledged that ECC perform a series of different functions from different directorates, but it remains appropriate to define ECC's involvement as that of the authority as a whole, rather than its composite parts.
Mr Gordon Reid	Basildon Natural History Society	No.	The Council notes this response. No change.	
Mr Barrie Stone		OK	The Council notes this response. No change.	
<b>Question SCI 19 - Do you have any comments you wish to make on Appendix 4?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Mike Patterson		When deciding how to communicate, please bear in mind that many people do not receive the free papers, or buy the local paper.	The Council notes this response. No change.	The SCI already acknowledges that different forms of communication are needed to provide notification opportunities.
Mr Geoffrey Jeakins		Would these results help	The Council notes this	This is the reason for



		the Council in any future engagement surveys?	response. No change.	including them in the SCI.
Mr Gordon Reid	Basildon Natural History Society	No	The Council notes this response. No change.	
Mr Barrie Stone		No	The Council notes this response. No change.	
<b>Question SCI 20 - Do you have any comments to make on Appendix 5?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Gordon Reid	Basildon Natural History Society	No	The Council notes this response. No change.	
Mr Barrie Stone		No	The Council notes this response. No change.	
<b>Question SCI 21 - Do you have any comments to make on Appendix 6?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Gordon Reid	Basildon Natural History Society	No	The Council notes this response. No change.	
Mr Barrie Stone		No	The Council notes this response. No change.	
<b>Question SCI 22 - Do you have any comments you wish to make on Appendix 7?</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr Geoffrey Jeakins		No	The Council notes this response. No change.	
Mr Gordon Reid	Basildon Natural History Society	No	The Council notes this response. No change.	

Mr Barrie Stone		No	The Council notes this response. No change.	
Mr Gordon Reid	Basildon Natural History Society	No	The Council notes this response. No change.	
<b>Question SCI 23 - Please use this space to submit any other comments you would like to make on the SCI that are not covered by the specific questions.</b>				
<b>Consultee</b>	<b>Organisation</b>	<b>Response</b>	<b>Recommended Action</b>	<b>Justification/ Details</b>
Mr John Hills	Essex Police	A good document "well done"	The Council notes this response and thanks Essex Police for its response. No change.	
Miss Rose Freeman	The Theatres Trust	<p>We support this excellent document and our only comment is that you may be in danger of providing too much information and thereby might make the document difficult to follow. Fifty seven pages is quite long for an SCI.</p> <p>We look forward to being consulted on the Preferred Options Core Strategy in due course and Development Control Policies, Planning Obligations SPD and town centre Area Action Plans.</p>	<p>The Council notes and thanks The Theatres' Trust for its response.</p> <p>Change the SCI</p>	The SCI will be changed to make it easier to follow, rather than shorter in page numbers.
Mr Albert Mower		The "SCI" is a well researched and	The Council notes and thanks Mr Mower for his	The SCI will be changed to make it easier to follow.

		comprehensive document, very difficult at times to comprehend all the different aspects required to fulfill the brief but very well done!	response and will try and make it easier to follow.  Change the SCI	
Mr Phil Sturges	Natural England	Natural England considers that the Revised SCI clearly explains the process and methods for community involvement for planning applications, different types of local development documents and for different stages of plan preparation. It also helpfully includes suggestions of how the Council will make efforts to encourage the views of "hard to reach" sections of the community (Question SCI 12).	The Council notes this response and thanks Natural England for its response. No change.	
Mr Barrie Stone		Please define the term stakeholder.	Change the SCI	The term "Stakeholder" will be defined in the Glossary.
Mr Gordon Reid	Basildon Natural History Society	No.	The Council notes this response. No change.	