

# UKSPF Landscape Maintenance & Volunteer Programme Grant Application Form

## Basildon Borough

### UKSPF Context

The primary goal of the UKSPF for the Communities and Place Investment Priority is to build pride in place and increase life chances including health outcomes. The objectives include:

- Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and access to amenities, such as community infrastructure and local green space, and community-led projects;
- Building resilient, healthy and safe neighbourhoods, through investment in quality places that people want to work, play and learn in, through targeted improvements to the built and natural environment and innovative approaches to crime prevention.

### Purpose of the Application

This application form is for organisations seeking grant funding to support the maintenance of landscaping in the borough (Outcome 1), in line with Basildon's UKSPF objectives to create and improve our local green spaces and public realm. As part of this, the funding is also to be used to invest in a programme to build, train and retain a base of volunteers to bring wider social and wellbeing benefits to our communities and help safeguard the future of the green spaces (Outcome 2).

Refer to the accompanying call specification for more information.

There is no match funding required and the maximum amount of funding available is £38,640.

Email completed applications to [businessassist@basildon.gov.uk](mailto:businessassist@basildon.gov.uk)



<b>1.0 Applicant Details</b>	
1.1 Applicant Organisation	
1.2 Organisation Identifier (Registration Number etc.)	
1.2 Project Name	
1.3 UKSPF Investment Priority	Creation of & improvements to local green spaces (Priority E3 in our Investment Plan)
1.4 Total Project Value (£)	
1.5 Total UKSPF sought (£)	

<b>2.0 Landscape Maintenance Timetable</b>	
2.1 Proposed Start Date	
2.2 Proposed Date the funding will last for (note the minimum is 3 years)	

### 3.0 Description of Landscape Maintenance Work & Volunteer Investment Programme

3.1 **Provide a clear and concise description of the specific activities that will be undertaken in order to meet Outcome 1: to improve and maintain green spaces.** Explain the proposed methodology for achieving the objective (including landscaping tasks, reporting methods and risk management) and itemise how the grant will be managed over the three year minimum term, or beyond, to put this into action. Include the ways in which you propose to ensure the **maintenance is carried out in a safe and orderly manner** without creating risk to volunteers or the public or damage to property or places (e.g. parking and access, safe working environments).

3.2 **Provide a clear and concise description of how you would meet Outcome 2: to develop and engage with a volunteer group to support the maintenance and long-term stewardship of green spaces.** Explain how the grant will be used to support the recruitment and training of volunteers as well as investing in wider social, health, wellbeing and environmental benefits. Suggest the ways in which the legacy of the project will last beyond the three-year minimum term, establishing stewardship of the local green spaces so they can continue to be improved beyond the lifespan of the initial funding.

3.3 **Outline your approaching to delivering social value.** This is closely linked to the ethos of the project, the volunteer programme, regeneration of green spaces and the project's potential to have a positive impact on the wider community.

3.4 **Provide information about the track record of the team** including a clear and concise description of who will deliver the maintenance and training/onboarding activities, the methodology that will be used and the track record in delivering similar work. Please also provide a short description of your organisation's experience in delivering similar projects and explain the systems you have in place to comply with the requirements of using public funding, such as in relation to procurement, equality and diversity and environmental regulations.

**4.0 Delivery Partners (indicate here if you are planning to work with any partners on this project)**

**5.0 Strategic Fit** How will the Landscape Maintenance & Volunteer Investment Programme meet the Call Specification?

5.1 Please describe **how your proposals align to Basildon priorities**, including reference to the Basildon UKSPF Investment Plan and the UKSPF intervention areas listed below (specifically E3).

**Select one:**

UKSPF Intervention	Title	Your Project Focus
E1	Physical town centre regeneration schemes	
E2	Improvements to existing, community and neighbourhood infrastructure, inc. Natural Environment Hubs	
E3	The creation & improvement of green spaces, community gardens, watercourses & embankments	
E4	Enhanced cultural, historic and heritage facilities	
E5	Built/landscaped environment schemes to 'design out crime'	
E7	Support for active travel infrastructure enhancements	
E10	Local sports facilities	
E21	Appropriate innovation infrastructure at the local level	
E22	Infrastructure and employment/innovation site development projects	

**Provide further narrative here:**

<b>6.0 Outputs, Expenditure and Milestones</b>	
<b>UKSPF Outputs</b>	<b>Forecast</b>
<b>Expenditure (provide summary of forecast project costs)</b>	
<b>Total budget</b>	
<b>Milestones, include below the critical milestones in relation to development and delivery and how you envision the legacy of the project continuing in the long term</b>	<b>Forecasted milestone date</b>

## Part 2 Declaration & Signature

I declare that I have the authority to represent [*insert name of organisation*] in making this application.

I understand that acceptance of this Application does not in any way signify that the project is eligible for Basildon UKSPF support or that UKSPF has been approved towards it.

On behalf of [*insert name of organisation*] and having carried out full and proper inquiry, I confirm to Basildon Council, Economic Growth Service, that:

- [*insert name of organisation*] has the legal authority to carry out the project; and
- The information provided in this application is accurate.

I confirm to Basildon Council, Economic Growth Service, that:

- I have informed all persons in relation to whom I have provided personal information of the details of the personal information I have provided to you and of the purposes for which this information will be used, and that I have the consent of the individuals concerned to pass this information to you for these purposes.
- I shall inform Basildon Council, prior to any UKSPF being legally committed to [*name of organisation*], if I become aware of any further information which might reasonably be considered as material to Basildon Council in deciding whether to fund the application.
- I am aware that if the information given in this application turns out to be false or misleading, Basildon Council may demand the repayment of funding and/or terminate a funding agreement pertaining to this Application.

I confirm that I am aware that checks can be made to the relevant authorities to verify this declaration and any person who knowingly or recklessly makes any false statement for the purpose of obtaining grant or for the purpose of assisting any person to obtain grant is liable to be prosecuted. A false or misleading statement will also mean that approval may be revoked, and any grant may be withheld or recovered with interest.

I confirm that I have considered the regulations on subsidy control (<https://www.gov.uk/guidance/uk-shared-prosperity-fund-subsidy-control-7>) and believe that the project will be deliverable within the regulatory guidelines.

**If you commence project activity, or enter into any legal contracts, including the ordering or purchasing of any equipment or services before the formal approval of your project, any expenditure is incurred at your own risk and may render the project ineligible for support.**

Signed for and on behalf of the Applicant Organisation	_____ will be done electronically _____		
Name (Print)			
Position		Date	

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**Email complete applications to [businessassist@basildon.gov.uk](mailto:businessassist@basildon.gov.uk)**