

**Town Clerk: Tory Melhuish**

28 September 2023

Philip Bylo  
Planning Strategy and Implementation Manager  
Basildon Borough Council

**Re: Neighbourhood Plan for Wickford**

Please be advised that Wickford Town Council wishes to apply for Neighbourhood Area Designation for the purposes of producing a neighbourhood plan.

The Name of the Proposed Neighbourhood Area is:

- Wickford

The Contact details are:

- Town Clerk  
Mrs T Melhuish  
c/o 14 Whitehouse Road  
South Woodham Ferrers  
Essex  
CM3 5PF  
Tel 01268 858979  
Email: [clerk@wickfordtowncouncil.gov.uk](mailto:clerk@wickfordtowncouncil.gov.uk)

Relevant Body:

- I can confirm that Wickford Town Council is the relevant body to undertake neighbourhood planning in the area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations

Map identifying the extent of the proposed Neighbourhood Area

- Enclosed

How the proposed Neighbourhood Area Boundary has been established:

- This is the current Parish boundary for Wickford Town Council

Why the proposed area is considered appropriate:

- The proposed Neighbourhood Area is consistent with the Parish boundary for Wickford Town Council
- The inclusion of the entire Town Council area will allow the production of a Neighbourhood Plan which comprehensively considers a range of issues throughout the area
- The proposed area will provide the opportunity for a wide range of potential policies to be considered for inclusion in a Neighbourhood Plan, addressing all parts of the Town Council area

Yours sincerely



Mrs T Melhuish  
Town Clerk